



OJP

Violence Against Women Office
Technical Assistance Program

Fiscal Year 2001 Application & Program Guidelines

**Letter of Intent Deadline:
March 31, 2001**

**Application Deadline:
April 20, 2001**

**U.S. Department of Justice
Office of Justice Programs
Violence Against Women Office**
810 Seventh Street, N.W.
Washington, D.C. 20531

John Ashcroft
Attorney General
U.S. Department of Justice

**Office of Justice Programs
World Wide Web Homepage:**
<http://www.ojp.usdoj.gov>

**Violence Against Women Office
World Wide Web Homepage:**
www.ojp.usdoj.gov/vawo

March 2001

Dear Colleague:

The Violence Against Women Office (VAWO) is currently accepting applications for funding to provide technical assistance to VAWO grantees under the fiscal year (FY) 2001 Technical Assistance Program. The closing date for submitting your application is April 20, 2001, ***and all applications must be submitted electronically through the OJP Grants Management System (GMS).***

Applicants for the FY 2001 Technical Assistance Program will be selected through a competitive process in which proposals will be reviewed for consistency with the goals and objectives outlined in the solicitation. All applicants intending to apply for this funding are encouraged to submit the non-binding letter of intent included in Appendix D by March 31, 2001. Receiving your letter of intent will assist us in expediting the application peer review process. Because of the significant number of existing technical assistance grantees and limited funding, VAWO can provide continuation support to some FY 1998 and FY 1999 grantees that have successfully implemented the objectives of the Technical Assistance Program. VAWO also intends to fund a limited number of new applicants for FY 2001. Submission of an application does not guarantee funding.

Copies of the application are also available through our Website at www.ojp.usdoj.gov/vawo. If you have any questions, please contact VAWO at 202-307-6026. We look forward to hearing from you soon.

Catherine Pierce, Acting Director
Violence Against Women Office

How to Apply

The Office of Justice Programs (OJP) requires you to submit your application for funding through the OJP **Grants Management System (GMS)**).

In FY 2001, all applications for OJP Program Office funding will be accepted only electronically through GMS.

To learn how to begin your online application process, please see the Quick-Start Guide to Using GMS on page 1 of this application kit. A toll-free telephone number has been established for you to receive technical assistance as you work through the online application process, 1-888-549-9901.

All applicants intending to apply for this funding are encouraged to submit the **non-binding letter of intent** included in Appendix D to the Office of Justice Programs' (OJP) Violence Against Women Office by **March 31, 2001**. This will help us to accommodate the volume of proposals we anticipate receiving in response to this solicitation. You may fax the letter to VAWO at (202) 354-4131, attention: Amit Sen. We will use these letters to forecast the number of peer review panels needed to review competitive applications and to identify potential conflicts of interest.

Applications will be accepted immediately but must be received no later than April 20, 2001. Applicants are strongly encouraged to register, or confirm last year's registration, by April 4, 2001.

Please note that final applications will only be accepted through our on-line applications system. Applications sent by fax or mail will not be accepted.

FY 2001 Technical Assistance Application Checklist

A completed application will include items submitted on the Internet through the Office of Justice Programs (OJP's) Grants Management System (GMS), as well as items faxed to OJP. Please use this checklist to ensure that your application is complete.

Step One: Submit the following information online through GMS :

See Quick-Start Guide

- ☐ Application for Federal Assistance (SF-424)
Note: Applicants submit online.
- ☐ Certifications/Assurances
Note: Applicants will "sign off" on these assurances and certifications electronically through GMS.
- ☐ Project Narrative
Note: Submit online as an attachment.
- ☐ Budget Narrative
Note: Submit online as an attachment, and include the Budget Detail Worksheet as part of this attachment.
- ☐ Other Program Attachment
Note: Submit online as an attachment.

To help us review your application, please limit your attachments to word processing and/or spreadsheet files.

Step Two: Fax the following required documents:

These documents are not included in GMS and must be faxed to OJP as part of your application. Documents must be faxed to both 202/354-4131 and 202/354-4147.

Important: Please include the Program title of the VAWO Program to which you are applying -- **VAWO Technical Assistance Program** -- and your GMS application number on each page of each document. If applicants have electronic versions of any of these documents, please submit them online as an "Other Program Attachment."

- ☐ Memorandum of Understanding
- ☐ Letter of nonsupplanting
- ☐ Indirect Cost Agreements, if applicable (list any other faxed documents)

Due Date

All materials must be received by 5:30 pm (EST) on April 20, 2001.

Please Note : Applicants who have never registered with GMS must register online at least two-weeks prior to the application deadline . It may take up to one week for you to receive confirmation that you are eligible to apply.

Applicants who have previously registered with GMS and have a GMS password should log on to GMS at least two weeks prior to the application deadline to determine that the password is still valid. If your password has expired follow the on-screen instructions or call the GMS helpdesk at 1-888-549-9901.

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Quick-Start Guide to Using the Office of Justice Programs Online Grants Management System

- ◆ **Step 1.** Using your established Internet account,* go to **www.ojp.usdoj.gov/fundopps.htm**. **An online GMS Application Procedures Handbook is available on this page**, and you may link directly to OJP's Grants Management System (GMS), which will provide online "help" screens.
- ◆ **Step 2.** Select "**Logon to the Grants Management System (GMS)**" to apply for OJP grant funding.
- ◆ **Step 3.** If you have never used GMS, click on "**New User? Register Here**" and follow the on-screen instructions to register with GMS. After registration, you should select the solicitation to which you wish to apply. Once you have registered and selected a solicitation, you will receive confirmation through email that you are eligible to submit an application. Confirmation may take up to one week.

If you are not a new user and have a GMS password, click on "**Login**." If your password has expired, you will receive an "Authentication Error" or "Unauthorized User" message. In this case, click on "Having Login Problems?" for assistance in updating your password.

Please Note: Applicants must ensure that the information for the authorizing official and alternate contact is entered correctly. The authorizing official is the individual authorized to accept grant funds in your organization (e.g., executive director, attorney general, governor). If the individual applying online is not the signing authority, that individual must list the authorizing official's name and contact information where appropriate.

- ◆ **Step 4.** To submit your application online, complete the on-screen *SF-424/Application for Federal Assistance* and attach and upload your budget narrative (which should include your budget detail), program narrative, and other program attachments in either word processing or spreadsheet files. After submission, you will receive confirmation through email that VAWO has received your application and you will be given an application number for future reference. Documents that cannot be submitted electronically through GMS (e.g. MOU, nonsupplantation letter) must be faxed to both 202/354-4131 and (202) 354-4147. You must include your GMS application number and the Program title of the VAWO program to which you are applying on all materials submitted by fax.

If you have any questions about GMS or need technical assistance with applying online, contact the **GMS Hotline at 1-888-549-9901** . **If you do not have an Internet account, call the GMS Hotline at 1-888-549-9901 for assistance.*

I. INTRODUCTION

The Violence Against Women Office (VAWO) of the Office of Justice Programs, United States Department of Justice was created in 1995 to implement the 1994 Violence Against Women Act (VAWA) and to lead the national campaign against domestic abuse, sexual assault, and stalking crimes. Since its inception, VAWO has launched a comprehensive, multifaceted approach to implementing VAWA to ensure prosecution of the new federal crimes contained in the 1994 Act and related laws, formulating federal policy pertaining to civil and criminal justice for victims of domestic violence, sexual assault, and stalking and administering VAWA formula and discretionary grants to help states, territories, tribes, and local communities transform the way in which their criminal justice systems respond to violent crimes against women. By forging partnerships among police, courts, the judiciary, and local service providers, VAWA grants help provide victims with the protection and services they need to pursue safe and healthy lives and enable communities to hold offenders criminally accountable for their violence.

The Violence Against Women Act of 2000 (VAWA 2000), signed by the President on October 28, 2000, expands laws and programs addressing domestic violence, sexual assault, and stalking. VAWA 2000 establishes new programs, strengthens federal laws, and reauthorizes critical grant programs created by the Violence Against Women Act of 1994 and subsequent legislation. In addition, VAWA 2000 addresses the obstacles encountered by victims of crimes who are immigrants, persons with disabilities, individuals in dating relationships and women in later life.¹

With the reauthorization of the VAWA, VAWO will continue to work with victim advocates, law enforcement, and criminal justice representatives in developing grant programs that support the provision of a wide range of services to victims of domestic violence, sexual assault, and stalking. These include legal aid, law enforcement protection, emergency shelter, and advocacy. In addition, VAWO would like to invite applicants to the Technical Assistance Program to assist OJP with collecting information regarding efforts under VAWA and VAWA 2000 to combat domestic violence, sexual assault, stalking, and dating violence; developing reports on violence against women programs; and complying with the statutory reporting requirements established by VAWA and VAWA 2000.

II. SCOPE OF THE TECHNICAL ASSISTANCE PROGRAM

Comprehensive and Targeted Technical Assistance

VAWO will continue to support initiatives that propose to serve as **Comprehensive Program**

¹ Although both women and men may be victims of domestic violence, sexual assault, and stalking, women are the victims of the vast majority of these crimes. According to the Bureau of Justice Statistics, more than 85% of violent victimizations by intimate partners between 1993 and 1998 were perpetrated against women. Women are between 13 and 14 times more likely than men to be raped or sexually assaulted; for instance, in 1994, 93% of sexual assaults were perpetrated against women. Four of five stalking victims are women. Data on male victimization do not document comparable victimizations and injury levels, do not account for women who act in self-defense, and do not measure financial control, intimidation, and isolation used by perpetrators of domestic violence against women. For these reasons, this application kit may refer to victims as women and perpetrators as men. However, applicants who receive grants under this program must serve all victims regardless of gender.

technical assistance providers to VAWO grantees. Comprehensive Program applicants must propose to provide technical assistance to **all** of the grant recipients in a particular grant program. They should demonstrate the capacity to reach the full number and variety of grantees in the program, and to address most, if not all, of the purpose areas supported by the program to which they are applying to provide technical assistance.

VAWO will also continue to support **Targeted** technical assistance initiatives. Targeted technical assistance proposals should outline providing technical assistance in one or more of the following manners:

- Addressing a subset of recipients under one or more grant programs (e.g. advocates under the Campus Program, or a select group of Arrest Program and Rural Program grantees);
- Addressing a program purpose area(s) in one or more grant programs (e.g. technology technical assistance to Arrest Program and VAIW Program grantees);
- Supporting the professional development of local and national organizations, as defined in Subsection B; and/or
- Addressing one or more of VAWO's "Special Interest" issues, as defined in Subsection C.

Targeted technical assistance providers may choose to address one or more grant programs, Professional Development, one or more Special Interest Areas, or a combination of these. Please indicate whether you are applying as a Comprehensive Program Technical Assistance provider or a Targeted Technical Assistance Provider.

Training and Technical Assistance to States, Tribes, and Local Jurisdictions

VAWO's Technical Assistance Program provides states, tribes, and local jurisdictions (particularly those that receive VAWA grant funds) with the expertise and support they need to develop and implement successful projects, increase victim safety, and bolster offender accountability. Recipients of the following grants participate in educational initiatives, conferences, peer-to-peer consultations, and targeted assistance that provide them with the opportunity to learn from experts and one other about how to overcome obstacles and incorporate promising practices in their efforts to address violence against women:

- ***STOP Violence Against Women Formula Grants*** are awarded to states and territories to develop and strengthen the criminal justice system's response to violence against women and to support and enhance services for victims. States are encouraged to develop and support local projects through subgrants to community-based public and private agencies, as well as tribal governments.
- ***STOP Violence Against Indian Women Discretionary Grants*** are awarded to Indian tribal governments to develop and strengthen tribal criminal justice systems' responses to violence against women and to support and enhance services for victims. Tribal governments are encouraged to develop and support intra-tribal coordinated responses to domestic violence, sexual assault, and stalking.
- ***Rural Domestic Violence and Child Victimization Enforcement Grants*** are designed to

improve and increase services available to victims and children in underserved areas by encouraging community involvement in developing innovative, coordinated responses to domestic violence, dating violence and child maltreatment. Under this program, states, Indian tribal governments, local governments of rural states, and public and private entities of rural states are eligible to apply.

- ***Grants to Encourage Arrest Policies and Enforcement of Protection Orders*** are awarded to states, territories, tribal governments, and units of local government to promote a coordinated community response to domestic violence as a serious violation of criminal law. The program requires partnerships between nonprofit, nongovernmental victim advocacy organizations and agencies throughout the criminal justice system.
- ***Legal Assistance for Victims Grants*** strengthen legal assistance for victims of domestic abuse, sexual assault and stalking through innovative, collaborative programs that partner private legal practitioners, legal services providers, and domestic violence and sexual assault organizations. Funds may be used to support or provide direct legal services on behalf of victims of domestic violence, sexual assault and stalking in matters related directly to the violence.
- ***Grants to Reduce Violent Crimes Against Women on Campus*** encourage institutions of higher education to adopt coordinated community responses to violence against women on campus in partnership with nonprofit, nongovernmental victim advocacy organizations and local criminal justice or civil legal agencies. Schools receiving funds through this program must address the underlying causes of such violence by instituting intervention and prevention programs that seek to change the attitudes and beliefs that permit and often encourage these crimes.

VAWA 2000 establishes several new grant programs, including *Elder Abuse, Neglect, and Exploitation, Including Domestic Violence and Sexual Assault Against Older or Disabled Individuals; the Safe Havens for Children Pilot Program; and Education and Training to End Violence Against and Abuse of Women with Disabilities*. Funds for these programs have not yet been appropriated; therefore, these programs do not appear in the Technical Assistance Program solicitation. However, because VAWA 2000 establishes enhanced attention to the needs of victims who are immigrants, persons with disabilities, older individuals, and persons in dating relationships within grant programs that are currently appropriated, these issues are outlined as areas which applicants may address in section III, C, under Technical Assistance on Special Interest Issues.

Professional Development

In addition to addressing the needs and challenges of grantees, VAWO's Technical Assistance Program supports the development of initiatives that provide professional development opportunities to criminal justice professionals, the judiciary, and victim advocates, such as:

- Capacity-building for state coalitions, tribal coalitions and victim advocacy groups;
- Education and resources for prosecutors;
- Education and resources for law enforcement; and

- Judicial education.

Special Interest Areas

The Technical Assistance Program also focuses on building the capacity of national criminal justice and victim advocacy organizations to effectively address violent crimes against women by examining issues of special interest to VAWO and its constituents, including:

- Effective interventions, services, and coordinated community responses to violence against women in immigrant communities;
- Incorporating specific attention to the needs of women in later life in the development of coordinated community responses to domestic violence, sexual assault, and stalking;
- Developing effective, appropriate community-wide interventions addressing violence against women with disabilities;
- The development and implementation of initiatives that respond to dating violence;
- Effective interventions, services and coordinated community responses to violence against American Indian women in urban communities;
- Tribal Code Development and Implementation;
- Intra- and interstate and tribal enforcement of protection orders and implementation of the full faith and credit provision of VAWA;
- Judicial oversight, graduated sanctions, and intense supervision to enhance offender accountability and victim safety;
- Community-driven initiatives to address violence against women among diverse and underserved populations;
- Fatality review of domestic violence homicide cases;
- Partnerships between business communities and criminal justice systems to enhance victim safety;
- Community policing to address violence against women;
- Police department initiatives to address the problem of police officers who are perpetrators of domestic violence;
- Collaboration among advocates for domestic violence victims, child protection agencies, and criminal justice agencies; and
- Development and implementation of coordinated initiatives to address stalking.

III SCOPE OF WORK

VAWO will fund a constellation of technical assistance projects to support the activities of its grantees and to forge strong partnerships among organizations that have not traditionally worked together to address domestic violence, sexual assault, or stalking. (See Sections IV through IX for details on the technical and administrative requirements with which applicants must comply.)

VAWO will enter into ***18-month-long cooperative agreements*** with public and private nonprofit, nongovernmental organizations (e.g., victim advocates, criminal justice and law enforcement groups, and other subject matter experts) who will use a variety of means to provide technical assistance. Grantees will learn from national experts and each other how best to develop and implement locally responsive programs. Technical assistance initiatives supported by VAWO must:

- Outline a national or regional scope of work. Applicants limiting technical assistance to a specific region(s) of the country must detail why a regional approach is preferable to the development of a national initiative;
- Be developed as collaborative efforts among nonprofit, nongovernmental victim advocacy organizations and police or judicial, prosecutorial, or other criminal justice organizations. Partnerships should be based on meaningful, formal, and respectful collaborations that recognize the distinct role of each professional. Each applicant must submit a memorandum of understanding (MOU) to VAWO signed by authorizing officials of all partner organizations; (See Section VI for more detail on MOU's).
- Reach a range of grantees, bringing victim advocates and criminal justice professionals together in ways that challenge them to consider different perspectives and new solutions to the complex problems they confront;
- Reflect an understanding of the positive, systemic, social, and cultural changes that are needed to stop violence against women;

VAWO encourages technical assistance strategies that include, but are not limited to, the following:

- Development and dissemination of state-of-the art resource materials;
- Partnership- and team-building opportunities for advocates and criminal justice professionals;
- Computer-facilitated training;
- Institutes, workshops and conferences to share the development and implementation of promising practices and model policies and protocols;
- Small, topic-specific workshops and other interactive educational forums;
- Invitational meetings to debate and discuss complex issues;
- Peer-to-peer consultations and mentoring programs;
- Onsite consultations to share promising practices; and
- Community-based and community-driven fora to identify violence prevention and intervention strategies.

- Incorporate the experiences of survivors and victim advocates; and
- Include strategies for creating and implementing culturally appropriate responses that ensure victim safety and offender accountability.

In addition, VAWO encourages applicants to design educational initiatives that are interactive and experiential and that seek to change values and attitudes that have traditionally prevented victim advocates and criminal justice professionals from responding effectively to sexual assault, domestic violence, and stalking. Applicants proposing education programs should discuss in detail the adult education methods they will use to promote new insight, knowledge, skills, and abilities in the individuals with whom they propose to work.

Please note, priority will be given to proposals targeting recipients of one or more of VAWO grants programs. Funds for the Technical Assistance Program are taken from VAWO's STOP Formula and discretionary grant programs to ensure that grantees have access to the support and expertise needed to implement successful initiatives.

A. TECHNICAL ASSISTANCE TO VAWO GRANTEES

STOP Violence Against Women Formula Grants

STOP Violence Against Women Formula Grants are awarded to every state and territory to develop comprehensive, statewide, coordinated community responses to sexual assault, domestic violence, dating violence and stalking crimes. States and territories utilize STOP funds to support the efforts of local victim advocacy, criminal justice, and judicial agencies to respond aggressively to these crimes and foster partnerships between agencies where collaboration is critical to victim safety and offender accountability. In addition, STOP Grants provide targeted support to state and tribal domestic violence and sexual assault coalitions.

As of July 1999, the STOP program had funded through the states and territories almost 4,500 subgrantees with appropriations from FY 1995-97. Grantees and subgrantees are encouraged to address violence against women through law enforcement and prosecution strategies and to develop and enhance services for victims.

In FY 2001, VAWO will fund a Comprehensive Program technical assistance project to meet the needs of STOP grantees and subgrantees as identified by state STOP administrators and leaders of state domestic violence and sexual assault coalitions (see Appendices F and H). A technical assistance initiative targeting the STOP Program for FY 2001 should incorporate attention to assisting states with implementing most, if not all, of the following four additional statutory purpose areas established by VAWA 2000 and applying them to the development of their programs:

- supporting statewide coordinated community responses to domestic violence, sexual assault, and stalking;
- training sexual assault forensic medical personnel examiners;
- developing, enlarging, and strengthening programs to assist law enforcement, prosecutors, courts, and others in addressing and recognizing the needs and circumstances of older and

disabled individuals who are victims of domestic violence and sexual assault; and

- providing assistance to victims of domestic violence and sexual assault in immigration matters.

In addition, Comprehensive Program technical assistance applicants should describe in detail how they propose to meet the needs of STOP grantees and should incorporate a minimum of the following activities in their approach to providing technical assistance:

- At least one national meeting for STOP administrators;
- Onsite consultations with STOP administrators and designated subgrantees from jurisdictions that are successfully implementing promising practices;
- Peer-to-peer consultations.
- Workshops to build long-range, interdisciplinary collaboration among victim advocates, state agencies administering STOP funds, and all branches of the criminal justice system;
- Workshops highlighting promising practices in victim advocacy and victim services, law enforcement, prosecution, the courts, pretrial services, and probation and parole;
- Workshops on strategic planning and enhancement of state plans;
- Workshops on statewide coordination of VAWA grant funds, Victims of Crime Act funds, and other federal funding to help victims of sexual assault, domestic violence, and stalking;
- Workshops on evaluation of state and local projects;
- Workshops on issues identified as priorities by state STOP administrators and executive directors of sexual assault and domestic violence coalitions; and
- Telephone and e-mail consultations and dissemination of promising practices and other materials through the mail and VAWO's website at www.ojp.usdoj.gov/vawo.

Applicants that wish to serve as Targeted technical assistance providers should identify the particular subset of STOP grantees or subgrantees they intend to assist; describe which STOP Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered (e.g. workshops, conference calls, peer-to-peer consultations, etc.).

STOP Violence Against Indian Women Discretionary Grants

STOP Violence Against Indian Women (STOP VAIW) Discretionary Grants are awarded to Indian governments to develop comprehensive, coordinated tribal justice system responses to domestic violence, sexual assault, and stalking. The Department of Justice operates on a

government-to-government basis with Indian tribes, and the technical assistance provider should be cognizant of this relationship.

The modern barriers Native women face when confronting domestic violence, sexual assault, and stalking are considerable. American Indian and Alaska Native women and children living on and off reservations, rancherias and pueblos, or in villages frequently do not have access to telephones, transportation, or any other form of emergency services. The response time of law enforcement authorities to victims in remote parts of Indian country can be several days. Due to the inadequate number and capacity of jails, many tribal law enforcement officers cannot take perpetrators into custody. Even if they are prosecuted and convicted, many abusers are sentenced only to probation, with no accompanying sanctions intended to stop their violent behavior. Furthermore, many Indian Nations with law enforcement authority do not have tribal codes defining domestic violence, sexual assault, or stalking as criminal conduct. Indian women residing in communities without these codes frequently do not report these incidents to law enforcement because of the perception that the justice system cannot prevent future attacks. The combination of geographic isolation, lack of emergency services, and unfamiliarity with the justice system leaves many victims without any means of accessing assistance.

In FY 2001, VAWO will fund a Comprehensive Program technical assistance project to meet the needs of STOP VAIW grantees. A technical assistance initiative targeting the STOP VAIW Program for FY 2001 should incorporate attention to assisting tribal governments with implementing most, if not all, of the following four additional statutory purpose areas established by VAWA 2000 and applying them to the development of their projects:

- supporting tribal coordinated community responses to domestic violence, sexual assault, and stalking;
- training sexual assault forensic medical personnel examiners;
- developing, enlarging, and strengthening programs to assist law enforcement officers, prosecutors, courts, and others in addressing and recognizing the needs and circumstances of older and disabled individuals who are victims of domestic violence and sexual assault; and
- providing assistance to victims of domestic violence and sexual assault in immigration matters.

In addition, applicants that wish to serve as Comprehensive Program technical assistance providers should describe in detail how they propose to meet the needs of STOP VAIW grantees and should incorporate a minimum of the following activities in their approach to providing technical assistance:

- At least one national promising practices meeting for grantees;
- Onsite consultations with tribal governments from jurisdictions that are successfully implementing promising practices as well as those that require technical assistance and training;
- Peer-to-peer consultations;

- Workshops to build long-range, interdisciplinary, multijurisdictional collaboration among victim advocates, tribal agencies, and state and federal agencies;
- Workshops on issues identified as priorities by tribal STOP subgrantees; and
- A resource library of products, model policies and protocols, and other materials that may be of use to tribal grantees.

Applicants that wish to serve as Targeted technical assistance providers should identify the particular subset of STOP VAIW grantee agencies (e.g. victim advocacy organizations, tribal courts, etc.) they intend to assist; describe which STOP VAIW Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered.

Rural Domestic Violence and Child Victimization Enforcement Grants

The Rural Domestic Violence and Child Victimization Enforcement Grant Program (Rural Program) focuses on the unique characteristics and needs of rural communities in addressing domestic abuse and child victimization. The ability of abused rural victims and children to access the criminal justice system and victim services is limited by the geography and culture of rural environments, which in turn impede rural justice systems and agencies from providing essential services. Battered rural immigrants face serious, additional obstacles to accessing needed services and protections, including lack of familiarity with the criminal justice system, language barriers, and the fear that requesting help may precipitate deportation. To ensure that these victims can access the services needed to enhance their safety, the Rural Program now permits funds to be used to assist victims of domestic violence and child abuse in immigration matters.

A major concern for programs in rural areas is the isolation felt not only by victims but also by service providers and criminal justice professionals as well. Just as it is critical for victims to feel safe, it is important that rural advocates and criminal justice professionals have ongoing support and resources.

In FY 2001, VAWO will support a Comprehensive Program technical assistance project dedicated to serving grantees of Rural Domestic Violence and Child Victimization Enforcement Grants from approximately 140 jurisdictions. The Rural Program will also continue to support a limited number of Targeted technical assistance providers. Applicants should describe in detail how the technical assistance they propose to provide would help grantees overcome obstacles to creating coordinated programs for victims of domestic violence, dating violence and child maltreatment that involve non-profit victim advocacy agencies, health care, social service, and criminal justice systems. Additionally, all applicants intending to provide technical assistance to Rural Program grantees should utilize innovative approaches to improve the ability of rural jurisdictions, often faced with limited infrastructure and geographic isolation, to participate fully in the proposed technical assistance. Such strategies include, but are not limited to, the use of listservs, audio-conferences, and video-conferences.

Technical assistance should be innovative and make use of all resources available to the grantees and provider. Technical assistance should assist rural grantees with the following:

- Developing and implementing policies, protocols, and services to identify and intervene early in domestic violence, dating violence and child victimization cases;
- Developing and implementing prevention efforts addressing domestic violence, dating violence, and child victimization;
- Increasing the safety of victims and enhancing their access to services;
- Enhancing the investigation and prosecution of domestic violence, dating violence and child abuse cases;
- Developing and implementing creative and comprehensive strategies for enhancing community understanding of domestic violence and child victimization by drawing on the unique characteristics and resources of rural jurisdictions;
- Developing community awareness, education, and prevention campaigns and strategies; and
- Developing culturally appropriate, accessible services that address the needs of rural immigrants who are victims of domestic violence and child abuse and facilitate access to the legal remedies established by VAWA.

Areas of technical assistance identified by rural grantees and experts in the field include the following:

- Establishing supervised visitation centers or strengthening existing ones;
- Addressing the intersection between domestic violence and child maltreatment;
- Organizing communities in rural areas to address domestic violence and child maltreatment;
- Developing law enforcement and prosecution strategies;
- Developing strategies for judges, the courts, and probation personnel in rural communities;
- Providing alternative shelter services in rural areas. Establishing options for getting victims of domestic violence, dating violence and child maltreatment to safety in the absence of a formal domestic violence shelter;
- Addressing safety and liability issues for criminal justice professionals and victim advocates working in remote or rural areas;
- Addressing the appropriate use of technology to minimize the effects of geographic isolation;
- Providing specialized training for rural advocates and others;

- Implementing community-driven initiatives for diverse, often underserved victims of domestic violence; and
- Addressing effective collaboration between criminal justice agencies and victim advocacy programs.

Project activities should include but not be limited to the following:

- Workshops and other educational forums for teams of victim advocates, law enforcement officers, prosecutors, judges, and others from grantee jurisdictions;
- National promising practices conferences;
- Peer-to-peer consultations and mentoring programs;
- Onsite consultations with grantees;
- Workshops, trainings, and other learning opportunities for teams of criminal justice professionals, domestic violence victim advocates, and child protection personnel that focus on the unique needs and challenges encountered by multidisciplinary teams addressing domestic violence, dating violence and child victimization; and
- Telephone and e-mail consultations and dissemination of materials and information through the mail and VAWO's website at www.ojp.usdoj.gov/vawo.

Applicants that wish to serve as Targeted technical assistance providers should identify the particular subset of Rural Program grantees they intend to assist; describe which Rural Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered.

Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

Grants to Encourage Arrest Policies and Enforcement of Protection Orders support jurisdictions that are implementing mandatory or pro-arrest policies as an effective intervention that is part of a coordinated community response to domestic violence. The program assumes that the arrest of a batterer will leverage the coercive and persuasive power of the criminal justice system to ensure victim safety and manage the behavior of violent offenders.

The passage of VAWA 2000 provides for the continuation and expansion of the goals and objectives of the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest Program). For FY 2001, increased attention is placed on facilitating the widespread enforcement of protection orders, including those issued by other states, territories, jurisdictions, and Indian tribes. VAWA 2000 requires that grantees augment their certifications of programmatic compliance by attesting that their laws, policies and practices do not require victims to pay filing or service costs related to criminal or civil domestic violence cases. Also, the statute sets aside 5% of the total funds appropriated for the Arrest Program per fiscal year for Indian tribal governments. A portion of this set-aside will be dedicated to developing and continuing technical assistance efforts focusing on the needs of tribal grantees under the Arrest Program.

In addition, grantees are encouraged to strengthen policies and training programs for criminal justice and judicial personnel on domestic violence and sexual assault perpetrated against older individuals and persons with disabilities. Grantees may now utilize funds to assist victims of domestic violence with immigration matters that affect their safety and ability to continue accessing needed services and protections.

To ensure that the critical role of the judicial system in enhancing victim safety is recognized and supported, state and local courts are now eligible applicants for Grants to Encourage Arrest Policies and Enforcement of Protection Orders. Additionally, VAWA 2000 clarifies that comprehensive coordination among criminal justice personnel, such as police, prosecutors, and judges, also requires the full and active participation of probation and parole personnel. Coordination among these professionals will be supported through the provision of technical assistance and funding for the technology needed to facilitate widespread enforcement of protection orders, including those issued across state and tribal boundaries.

Grantees must demonstrate through memoranda of understanding that they have adopted plans for comprehensive, coordinated community responses to domestic violence and that they are committed to establishing or maintaining formal collaboration among nonprofit, nongovernmental domestic violence programs (e.g., local battered women's shelters, advocacy organizations, or domestic violence coalitions) and representatives from law enforcement, prosecution, the courts, probation and parole, or other criminal justice agencies.

In FY 2001, VAWO will fund a Comprehensive Program technical assistance project to support the more than 180 recipients of Grants to Encourage Arrest Policies and Enforcement of Protection Orders. The technical assistance initiative will provide comprehensive aid to Arrest Program grantees as they work toward collaboration and a coordinated community response to domestic violence. A priority of this technical assistance effort will be to bring teams of victim advocates, law enforcement officers, prosecutors, judges, probation officers, and other criminal justice professionals together to seek and adopt effective strategies for collaboration, including advocacy-based and community-driven solutions. Additionally, applicants should outline comprehensive assistance for grantees that addresses most, if not all, of the expanded goals and objectives of the Program, as established by VAWA 2000.

A Comprehensive Program technical assistance initiative should address most, if not all, of the following:

- Building a coordinated community response to domestic violence;
- Developing and maintaining formal, respectful collaborations among nonprofit, nongovernmental victim advocate groups and criminal justice entities;
- Developing standardized policies in the criminal justice system and the community for responding effectively to domestic violence;
- Enforcement of intra- and interstate and tribal orders of protection;
- Understanding victim advocacy and the role of public and private victim and legal advocates;

- Community-driven initiatives on the needs of underserved victims of domestic violence, including older individuals, persons with disabilities, and immigrants;
- Methods and strategies for creating systemic, cultural, and individual change;
- Effective law enforcement and prosecution strategies;
- Methods for enhancing victim safety, safety planning, and lethality assessment;
- Community-driven support for victims of domestic violence, sexual assault and stalking;
- Community-driven sanctions for perpetrators of domestic violence;
- Judicial oversight, sentencing, and sanctions for batterers;
- Effective probation and parole strategies and supervision of batterers;
- Monitoring and evaluating project progress and success;
- Developing and implementing court-based, coordinated community responses to domestic violence that emphasize protection order enforcement;
- Assisting battered immigrants with using the legal remedies established by VAWA to enhance their safety;
- Assisting victims of domestic violence, sexual assault and stalking in rural Indian jurisdictions; and
- Developing technology to facilitate information sharing, protection order enforcement and enhance investigation and prosecution.

In addition, VAWO may fund Targeted technical assistance project(s) to support emerging needs and training and technical assistance efforts including:

- National or regional promising practices conferences;
- Workshops and meetings to orient new grantees, develop and enhance protocols and promising practices materials, and provide specialized training;
- Developing and disseminating promising practices bulletins and materials;
- Technology initiatives to improve case tracking, investigations and protection order enforcement. Technical assistance may include an assessment of current technology projects, identification of promising practice models, conducting training, and providing onsite assessment and consultation on technology projects; and
- Evaluation assistance to develop measures of effectiveness, refine data collection methods and tools, and provide training on the evaluation of coordinated community responses to domestic violence.

Applicants that wish to serve as Targeted technical assistance providers for the Arrest Program should identify the particular subset of Arrest Program grantees (e.g. tribal governments, local jurisdictions, states, etc.) they intend to assist; describe which Arrest Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered.

Strategies for providing technical assistance under the Arrest Program should include the following:

- Workshops and other educational forums for teams of victim advocates, law enforcement officers, prosecutors, probation officers, judges, and others;
- Peer-to-peer consultations and mentoring programs;
- Onsite consultations with jurisdictions that have been successful in implementing promising practices;
- Conference calls to facilitate problem solving and provide training on specific topics;
- The development of promising practices guides; and
- Telephone and e-mail consultations and dissemination of materials and information through the mail and VAWO's website at www.ojp.usdoj.gov/vawo.

Legal Assistance for Victims Grant Program

Legal Assistance for Victims (LAV) Grants are designed to strengthen legal assistance for victims of domestic violence, sexual assault and stalking through innovative, collaborative programs that reach more victims than previously served and on a broader range of issues than typically addressed. Funds may be used to support or provide direct legal services to victims of domestic violence, sexual assault and stalking in matters related to the violence, including family, immigration, administrative agency, or housing matters, protection or stay away order proceedings, and other similar matters.

Eligible applicants include private non-profit organizations, Indian tribal governments, and publicly funded organizations not acting in a governmental capacity such as law schools. All direct legal services organizations applying for funding through this program are required to collaborate formally with domestic violence and/or sexual assault victim advocacy groups from the community served to develop and implement a legal assistance program for victims. Additionally, grantees must certify that any project staff providing legal assistance has completed, or will complete, training developed with a domestic violence or sexual assault coalition or program and that the grantee's policies do not require mediation or joint counseling for offenders and victims.

Before developing programs, advocacy and legal services organizations should identify jointly the areas of greatest need for legal representation and develop effective and appropriate cross-training of legal and advocacy staff to ensure effective advocacy. The advocacy organizations should train

lawyers on the dynamics of domestic violence and sexual assault initially and throughout the duration of the grant program. This collaboration should reflect the active, ongoing role of the domestic violence and sexual assault victim advocacy organizations in the project.

In FY 2001, VAWO will support both Comprehensive Program and Targeted technical assistance projects dedicated to meeting the exclusive needs of approximately 142 recipients of Legal Assistance for Victims grants. Applicants should provide detailed information on how the proposed technical assistance project would assist grantees with developing comprehensive legal assistance programs designed specifically to increase the safety of victims and effectively address the array of legal issues connected to domestic violence, sexual assault and stalking. Applicants should outline how they intend to build the capacity of grantees to achieve the following:

- Establish or strengthen law school clinical programs that provide direct legal representation to domestic violence , sexual assault, or stalking victims;
- Establish or strengthen direct legal services programs to make a broad range of legal assistance readily available to domestic violence, sexual assault, or stalking victims;
- Establish or strengthen legal advocacy programs operated out of or under the direct auspices of domestic violence, sexual assault, or stalking victim advocacy organizations and shelters;
- Establish collaborative efforts among domestic violence and sexual assault victim advocacy organizations and local agencies (e.g., police departments, prosecutors' offices, or the courts), community service agencies or businesses (e.g., public housing agencies, hospitals and health clinics, public schools, and public libraries) to provide on-site legal advocacy and/or legal assistance information in places victims are likely to access;
- Establish or strengthen programs to recruit, train, and coordinate the work of attorneys who will provide *pro bono* legal assistance to domestic violence and sexual assault victims;
- Assist with the development or enhancement of projects that focus on providing legal assistance to victims of sexual assault and/or stalking; and
- Inform grantees that funds may be used to support victims of domestic violence, sexual assault, and stalking in immigration matters and provide technical assistance on serving battered immigrants effectively. Technical assistance should focus on helping grantees establish partnerships with groups based in the immigrant community and enhancing the safety of immigrant victims by facilitating their access to needed services, benefits, and legal remedies, including but not limited to those established by the VAWA and VAWA 2000.

Strategies for providing technical assistance to recipients of Legal Assistance for Victims grants should include the following:

- Workshops and other educational forums addressing screening; interviewing; safety planning; confidentiality; victim contacts; and remedies for teams of victim advocates, criminal justice agencies, attorneys, law students, judges, and others;

- Peer-to-peer consultations and mentoring programs.
- Strategies for promoting collaboration between victim services and legal services.
- Onsite consultations to jurisdictions that have been successful in implementing promising practices or need assistance with implementing their project.
- Telephone and e-mail consultations and dissemination of materials through the mail and VAWO's website: www.ojp.usdoj.gov/vawo.

Applicants that wish to serve as Targeted technical assistance providers for the Legal Assistance for Victims Grants Program should identify the particular subset of LAV grantees they intend to assist; describe which LAV Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered.

Grants to Reduce Violent Crimes Against Women on Campus Program

Violence against women on campus is among the most underreported of violent crimes in the country. According to research supported by the National Institute of Justice, 81 percent of sexual assaults that occur on college campuses are not reported to police, even though an estimated 5 percent of college women are victimized each year. Under the Grants to Reduce Violent Crimes Against Women on Campus Program, VAWO encourages institutions of higher education to address sexual assault, domestic violence, dating violence and the stalking of women on college campuses by adopting comprehensive programs of public education, victim service provision, and accountability for perpetrators of these crimes.

VAWA 2000 reauthorizes the Campus Program at \$10 million annually for fiscal years 2001-2005. Under the new legislation, funds may be used to assist battered immigrants with stabilizing their immigration status to ensure their safety and continued access to needed services and protections within the U.S. Additionally, VAWA 2000 clarifies that grant funds may support victim service organizations at public universities and specifically adds dating violence to the scope of the Program.

In FY 2001, VAWO will fund a Comprehensive Program technical assistance project to support 30-50 college and university grantees. The technical assistance should reflect an understanding of the unique environment in which college and university women live and work and should demonstrate how it will help schools address the social norms that underlie violence against women.

Both Comprehensive Program and Targeted technical assistance applicants addressing the Campus Program must demonstrate the following capabilities: substantive expertise on violence against women including sexual assault, stalking, dating violence and domestic violence; training capacity; and familiarity with the challenges encountered by recipients of Grants to Reduce Violent Crimes Against Women on Campus. Applicants are encouraged to use a variety of methods to reach grantees, including training institutes, one-on-one assistance and support, and information-sharing. Applicants should address how they intend to build the capacity of grantees to achieve the following:

- Establish and expand campus-based victim services and collaborate with community-based agencies to serve the needs of student victims;
- Develop and implement policies, protocols, and strategies to promote the early identification, intervention, and prevention of violence against women on campus;
- Strengthen comprehensive, campus-based advocacy programs offering services to victims, including shelter and follow-up services;
- Educate providers about victim safety, confidentiality, and privacy issues;
- Develop education programs and prevention strategies targeting the entire campus community, including faculty, staff and students;
- Establish mandatory prevention and education programs about violence against women for all incoming students, working collaboratively with campus- and community-based victim advocacy organizations;
- Develop programs for nontraditional students and other underserved populations on campus;
- Establish training programs for campus disciplinary boards to improve their responses to violence against women;
- Establish mandatory training for campus police to respond effectively to sexual assault, domestic violence, and stalking and to hold perpetrators accountable for their acts;
- Establish stalking prevention programs, including cyber-stalking prevention;
- Increase collaboration among campus-based groups and local criminal justice or civil legal agencies, and community-based victim advocacy programs;
- Strengthen sexual assault programs, including strategies to address drug-facilitated sexual assault and to establish campus-based sexual assault nurse examiner (SANE) programs;
- Develop, install, or expand data collection and communication systems, including computerized systems linking campus security to local law enforcement to facilitate the identification and tracking of arrests, protection orders, violations of protection orders, prosecutions, and convictions;
- Provide capital improvements (including lighting and communications facilities but not construction of buildings) on campuses as one portion of a comprehensive program to prevent violence against women on campuses;
- Evaluate campus programs addressing violence against women;
- Establish and support statewide consortia of institutions of higher education working together to address violence against women on campuses; and

- Assist victims in immigration matters by using the legal remedies established by VAWA to enhance their safety.

Technical assistance strategies for recipients of Grants to Reduce Violent Crimes Against Women on Campus program could include the following:

- Workshops 3-4 times per year for multidisciplinary teams of 4 professionals from each grantee, including campus-based advocates, police, students, professors, evaluators and administrators;
- Teleconferencing on emerging issues affecting grantees;
- Onsite technical assistance visits to all grantees in addition to special visits to respond to requests;
- Ongoing technical assistance by telephone and e-mail to support the daily technical assistance needs of grantees;
- Written and video materials, including information packets, audiotapes, handbooks, curricula, and videos available as resources to support grantee project needs;
- Peer-to-peer consultations and mentoring programs; and
- Collaborating with other VAWO technical assistance providers assigned to work with Campus Program grantees.

Applicants that wish to serve as Targeted technical assistance providers should identify the particular subset of Campus Program grantees they intend to assist; describe which Campus Program purpose area(s) their technical assistance initiative will address; and outline the means by which technical assistance will be delivered.

B. TECHNICAL ASSISTANCE FOR PROFESSIONAL DEVELOPMENT

VAWO is interested in funding technical assistance projects to provide education and professional development opportunities to victim advocates and criminal justice professionals. Professional Development initiatives that propose using experiential learning and other innovative teaching strategies are strongly encouraged and may include but are not limited to the following:

1. Capacity-building for state coalitions and victim advocacy groups

VAWO will fund technical assistance to strengthen advocacy-based activities among states, tribes, and local communities. These efforts may include but are not limited to the following:

- Multistate or regional leadership development forums for victim advocates, survivors, and criminal justice representatives from communities of color and other underserved populations;
- Meetings, workshops, and resources on organizational development strategies, including personnel, financial, and grant management techniques, for victim advocacy and victim service groups;
- Workshops for victim advocates on community collaboration;
- Policy development workshops that bring together advocates, state STOP program administrators, and state and local criminal justice representatives; and
- A national meeting of sexual assault experts and victim advocates to shape state and local strategies and to assist victim services and criminal justice agencies in establishing long-range strategic plans to reduce sexual assault.

2. Education and resources for prosecutors

Prosecutors handling sexual assault, domestic violence, and stalking cases need resources, guidance, and education and training to assist them in understand the dynamics of these complex cases. Educational opportunities and curricula for prosecutors should be developed and implemented by prosecutors and victim advocates alike and should be available to prosecutors from jurisdictions receiving support through grant programs administered by VAWO. Education programs for prosecutors should at a minimum address the following:

- The evolution of domestic violence, stalking, and sexual assault law;
- Effective law enforcement and prosecution strategies and promising practices;
- Model protocols for managing sexual assault, domestic violence, and stalking cases;
- Innovative investigative techniques;
- The role of governmental and nongovernmental advocates;
- Evidentiary issues in drug-facilitated rape cases and evidence collection strategies;
- Methods to enhance successful prosecution of nonstranger sexual assault cases;
- Enforcement of intra- and interstate and tribal protection orders;
- The tactics of batterers and the dynamics of sex offender behavior; and
- Judicial sanctions for batterers and sex offenders.

VAWO recognizes that state attorneys general are in unique positions to enhance the criminal justice and community response to violence against women. Regardless of the extent of their

prosecutorial authority, attorneys general, as the chief law enforcement officers in states, provide platforms for promoting effective law enforcement and prosecution strategies. Attorneys general can play crucial roles in fostering dialogue among representatives from law enforcement, prosecution, courts, and victim advocacy organizations to promote a coordinated community response to prevent violence against women. VAWO is interested in providing technical assistance opportunities and resources to state attorneys general and staff who manage violence against women initiatives and monitor emerging issues in the field. Technical assistance opportunities may include regional meetings, workshops, or resource materials that address but are not limited to the following:

- Enforcement of intra- and interstate and tribal protection orders;
- The role of government and nongovernmental advocates;
- Collaboration among criminal justice agencies and nongovernmental victim advocacy programs; and
- Collaborative efforts to ensure the safety and well-being of victims of domestic violence and their children.

3. Education and resources for law enforcement

Law enforcement officers who want to obtain a solid education in the effective and appropriate police response to crimes of sexual assault, domestic violence, and stalking need opportunities and basic resources to do so. In FY 2001, VAWO will support national and regional education programs for law enforcement officers from jurisdictions receiving VAWA grants. Faculty should be comprised of victim advocates, law enforcement officers, and other criminal justice professionals who have a demonstrated commitment to addressing violence against women. Education programs for law enforcement should address at least the following:

- Effective law enforcement and prosecution strategies for stranger and nonstranger sexual assault, domestic violence, and stalking cases;
- Promising practices, policies, and protocols (e.g., dispatcher, first-officer, and investigative and supervisory follow-up responses);
- Community policing to address domestic violence;
- Innovative investigative techniques;
- Establishing probable cause and making arrests in domestic violence cases;
- Identifying the primary aggressor in domestic violence cases;
- Unique evidentiary issues in drug-facilitated sexual assault cases;
- Evidence collection in sexual assault cases where there is delayed reporting;

- Police report writing;
- Interrogating suspects, interviewing victims, and collecting evidence;
- The tactics of batterers and the dynamics of sex offender behavior;
- The role of government and nongovernmental victim advocates;
- Enforcement of intra- and interstate and tribal protection orders; and
- Safety planning and lethality assessment.

Law enforcement officers also need access to this information through telephone, onsite, and e-mail consultations and through resources available online at VAWO's website: www.ojp.usdoj.gov/vawo.

4. Judicial education

A coordinated community response to crimes of violence against women requires that the judiciary consider taking a more proactive role in managing offender behavior and enhancing victim safety. During FY 2001, VAWO will support judicial education initiatives that provide judges with basic information on the dynamics of sexual assault, domestic violence, and stalking, challenging them to take an active and expanded role in a coordinated, systemwide response to violence against women. Through these educational initiatives, judges should learn how to step beyond case processing and take a more direct role in managing the violent behavior of offenders to ensure victim and community safety. Judicial education in the areas of sexual assault, domestic violence, and stalking should be enhanced or developed by representatives from judicial organizations and experts who understand the nature of these crimes. Educational opportunities and curricula for judges should address, at a minimum, the following issues:

- The complex dynamics associated with the crimes of sexual assault, domestic violence, and stalking;
- Proactive judicial management of sexual assault, domestic violence, and stalking cases to enhance victim safety and more effectively manage offenders;
- The role of independent victim advocates in the courthouse;
- Enforcement of intra- and interstate and tribal protection orders;
- The tactics of batterers and the dynamics of sex offender behavior;
- Judicial sanctions, judicial oversight, and sentencing in sexual assault, domestic violence, and stalking cases; and
- Judicial leadership development to reduce and prevent violence against women.

Strategies to consider in developing judicial education initiatives include workshops, peer-to-peer

mentoring opportunities, onsite consultations, telephone and e-mail consultations, and online distribution of materials through VAWO's website: www.ojp.usdoj.gov/vawo.

C. TECHNICAL ASSISTANCE ON SPECIAL-INTEREST ISSUES

In FY 2001, VAWO will fund technical assistance projects that address issues of special interest or concern to VAWO or to VAWA grantees. These issues include the following:

1. Intra- and interstate and tribal enforcement of protection orders

The full faith and credit provision of VAWA requires states and tribes to honor and fully enforce all orders of protection issued by other states and tribes, regardless of whether the order meets all of the requirements of the enforcing state or tribe. VAWO is interested in supporting new projects or expanding existing ones that promote innovative and collaborative strategies for the enforcement of intra- and interstate and tribal protection orders. Although there is no universal approach to the effective implementation of the full faith and credit provision of VAWA, VAWO encourages collaboration among state and tribal law enforcement agencies, courts, and prosecutors; nonprofit, nongovernmental victim advocacy programs; and private attorneys on efforts to ensure enforcement of protection orders across jurisdictions² and will fund the following activities in support of such efforts:

- Developing the technological capacity to track domestic violence cases, enhance investigation and facilitate protection order enforcement intrastate and across state and tribal boundaries;
- Facilitation of regional full faith and credit workshops for relevant stakeholders;
- Consultations by teams of victim advocates, technology experts, and legal experts on the creation or expansion of state or regional protection order registries, the linkage of currently operating protection order registries throughout a state or region, or the modification of registries for compatibility with state registries and/or the National Crime Information Center's Protection Order File;
- Consultations or workshops with grantees on the development and adoption of uniform orders of protection;
- Workshops and onsite consultations to assist courts in modifying existing systems for compatibility with a state protection order registry;
- Specialized, cross-jurisdictional training for teams of judges, law enforcement officers,

²Any arrangements, equipment, facilities, and procedures used for the receipt, storage, interagency exchange or dissemination, and analysis of criminal intelligence information throughout the project must comply with 28 CFR Part 23, Criminal Intelligence Systems Operating Policies. To further enhance the crossjurisdictional safety of domestic violence victims, during FY 2000, all registries developed or enhanced with Grants to Encourage Arrest Policies must be compatible with the National Crime Information Center Protection Order File.

prosecutors, probation officials, and victim advocates;

- Consultations with state or local jurisdictions on the creation or enhancement of local, intra- or interstate communication and case-tracking systems that assist law enforcement in determining whether an offender has an outstanding order of protection, has been previously arrested for assaulting the victim or another victim, or has charges pending for prior alleged domestic violence; and
- Consultations on the creation or enhancement of management information systems that provide law enforcement officers, prosecutors, and judges with access to case information on prior arrests or convictions for domestic violence, prior issuance of protection orders, other matters involving the same family pending before the court, and the current availability of resources and services for the victim.

2. Judicial oversight, graduated sanctions, and intense supervision to enhance offender accountability and victim safety

VAWO is interested in technical assistance to encourage the courts to take an active and expanded role in coordinated, system-wide responses to domestic violence. This initiative contemplates the creation or expansion of dedicated domestic violence courts guided by dedicated teams comprised of presiding judges, lead prosecutors, independent victim advocates, bail commissioners (and other pretrial service personnel), and probation and parole officers. Communities committed to simultaneously strengthening victim services, judicial management of domestic violence cases, and sanctions for batterers will be eligible for support. VAWO anticipates that the following types of technical assistance will be needed to support such efforts:

- Education for judges, other key court personnel, and other criminal justice professionals on the tactics of batterers, the dynamics of sex offender behavior, and the complex dynamics of sexual assault, domestic violence, and stalking crimes;
- Onsite assistance to promote collaboration among nonprofit, nongovernmental victim advocacy organizations, the courts, law enforcement, and prosecutors resulting in scheduled arraignment or first appearances of domestic violence offenders within 24 hours of arrest;
- Onsite assistance to establish formal mechanisms among the judiciary, pretrial services, probation and parole, and batterer intervention programs to maximize victim safety by adopting strategies for managing domestic violence offenders in ways consistent with similar crimes of serious assault;
- Onsite assistance to courts in the creation of teams of prosecutors, independent victim advocates, pretrial services personnel, and probation officers to review all domestic violence cases and make recommendations to presiding judges on appropriate interventions, sanctions, and effective protection orders;
- Education programs for judges, court personnel, and other criminal justice professionals on the essential role of independent victim advocates from nongovernmental agencies;

- Education programs for judges on how proactive judicial management can contribute to victim safety and offender accountability;
- Onsite assistance to courts on the creation of advocacy centers in the courthouse to provide services to victims and advise judges on issues regarding victim safety and protection orders throughout the hours of court operation;
- Onsite assistance to establish coordination among the judiciary, pretrial services, probation and parole, and local law enforcement to ensure victim notification of the pending release of a domestic violence offender;
- Onsite assistance to court personnel with the creation of management information systems for the judiciary that accurately depict the criminal history of the defendant, the impact of violence on the victim and any children in the home, and the defendant's history of abusive behavior and substance abuse; and
- Focus groups to identify graduated sanctions to be used with batterers and sex offenders throughout the pretrial phase of a case and at the time of case disposition. These sanctions may include frequent judicial oversight and court appearances, requirements that the offender enroll in a program that holds him accountable for his violent behavior, jail time for violation of a protection order, and supervised probation or appropriate sentences for offenders who violate protection orders or are rearrested or reconvicted for domestic violence.

3. Community-driven initiatives to address violence against women among diverse and underserved populations³

VAWO will enter into cooperative agreements with several technical assistance providers to support community-driven initiatives that address the needs of diverse and underserved populations of women (e.g. women of color, immigrant women, disabled women, women in same-sex relationships, older women etc.) who are victims of sexual assault, domestic violence, or stalking. Technical assistance initiatives in this area might include the following:

- Onsite and peer-to-peer consultations to help sexual assault and domestic violence victim advocates reach out to and obtain the support and expertise of community leaders and organizations, such as leaders in faith communities, educators, service organizations, neighborhood associations and watch groups, community development organizations, public housing organizations, labor unions, cultural groups and institutions, and local business leaders;

³ For the STOP Program, VAWA 2000 clarifies that underserved populations include communities where geographic location, race and ethnicity, language, disability, immigration status, and age present barriers to accessing protection and assistance. Under this definition, underserved populations also include any population determined to be underserved by the state planning process in consultation with the U.S. Attorney General.

- Partnerships with victim advocates to obtain advice and feedback from victims and survivors on the development of policies, procedures, and community-driven initiatives that will have a direct impact on their lives;
- Community forums and other community-based initiatives that address sexual assault, domestic violence, and stalking; the unique needs of the community; and the multifaceted issues facing the community that are directly related to crimes of violence against women;
- Onsite assistance to communities in conducting needs assessments for domestic violence, sexual assault, and stalking intervention and prevention strategies;
- Development of strategic plans for the implementation of culturally appropriate interventions that address effective, community-driven sanctions for perpetrators and services, resources, and protection mechanisms for victims;
- Onsite assistance to identify, develop, and strengthen community-defined sanctions for violence against women, creating strong links among community leaders and organizations and representatives from the criminal justice system;
- Faith-based initiatives that foster collaboration among secular and religious leaders striving to eliminate violence against women and that enhance the capacity of these leaders to increase the safety of individual women and challenge the social norms that propagate violence against women; and
- Initiatives that address violence against immigrant and refugee women by identifying obstacles they encounter in obtaining assistance; implementing strategies that increase the accessibility and appropriateness of services; promoting community-based approaches to increasing the safety of women; and facilitating access to VAWA immigration relief.

4. Developing effective practices for domestic violence fatality reviews

The systematic review of domestic violence fatalities can be a constructive mechanism for practitioners across disciplines to explore how communities can improve their response to domestic violence, prevent domestic violence-related homicides, and further galvanize community initiatives against these crimes.

Typically, the criminal justice system handles domestic violence homicides by investigating deaths and identifying and charging perpetrators accordingly. Fatality reviews examine closed cases to pinpoint lapses within a multisystem response. The intent is not to assign blame for a fatality but to assist agencies in identifying areas for improvement. The information gathered from these case reviews can be used to develop policies, procedures, and protocols that will help systems intervene early in domestic violence cases before death occurs.

VAWO is interested in providing technical assistance to organizations committed to developing guidelines for conducting domestic violence fatality reviews that illuminate opportunities to improve the comprehensiveness and cohesion of the coordinated community response. At a minimum, technical assistance in this area should be designed to do the following:

- Compile the findings of fatality reviews for policy development at the local, state, and national levels;
- Identify sound methods and promising practices for conducting reviews; and
- Assist communities with conducting reviews and using findings to improve response protocols.

5. Partnerships between business communities and local criminal justice systems to enhance victim safety

VAWO will fund community-based projects that bring together multidisciplinary teams of representatives from law enforcement and criminal justice communities, sexual assault and domestic violence programs, local businesses, corporate security organizations, human resources and employee assistance professionals, corporate lawyers, and others to ensure safe workplaces for victims of domestic violence, sexual assault, and stalking. As communities address violence against women in the workplace they will need assistance in the following areas:

- Onsite assistance to help businesses and communities develop model protocols to ensure the safety of women, particularly victims of domestic violence, in the workplace;
- Education programs that bring together victim advocates, criminal justice professionals, and local business leaders to examine sex offender behavior, the tactics of stalkers and batterers, and the relationship between sexual assault, domestic violence, and stalking and workplace violence.
- Onsite technical assistance to establish formal linkages between businesses and community policing units to institutionalize problem-solving techniques that will lead to the prevention of violence against women in the workplace; and
- Community forums that bring together community members and leaders from the criminal justice and business sectors to address violence against women in the workplace.

6. Community policing to address violence against women

Proactive community policing methods redefine the role of police officers, encouraging stronger relations between police officers and the communities they serve and a more creative approach to solving crime. The emphasis on collaboration between police and advocates fosters the trust and communication needed for early identification and response to sexual assault, domestic violence, and stalking. Through community policing programs, police departments can implement early intervention strategies and establish coordinated community responses to violence against women in partnership with nonprofit, nongovernmental victim advocacy organizations, as well as other community organizations.

VAWO is interested in providing technical assistance to jurisdictions that have demonstrated a

commitment to addressing violence against women with community policing strategies. VAWO is interested in technical assistance initiatives that propose to do the following:

- Foster partnerships among police, victim advocates, rape crisis center and shelter staff, and other nonprofit, nongovernmental advocacy organizations;
- Support police, domestic violence advocates, community residents, and representatives from other criminal justice agencies in collaborative efforts to develop innovative responses to sexual assault, domestic violence, and stalking that will enhance the safety and quality of life for women in the community;
- Develop and facilitate education programs for teams of victim advocates and community policing officers and other community representatives on sexual assault, domestic violence, and stalking and on the dynamics of sex offender behavior and the tactics of batterers;
- Develop education programs for teams of victim advocates, community policing officers, and other community representatives on the principles and theories of community policing and the application of problem-solving techniques to sexual assault, domestic violence, and stalking cases; and
- Develop local initiatives in partnership with victim advocates that apply community policing strategies, particularly problem-solving, to end violence against women, hold perpetrators accountable, break the cycle of violence, and assist victims.

7. Police department initiatives to address the problem of police officers who are perpetrators of domestic violence

Domestic violence occurs in virtually all segments of our society, including among police officers. The presence of domestic violence in the personal lives of police officers influences the way they respond to domestic violence incidents and undermines the credibility of the police department. In departments with police officers who are batterers at home, the leadership's ability to effectively enforce mandatory or proarrest laws and policies may also suffer. In response, some departments have adopted internal protocols and policies for dealing with police officers who are perpetrators of violence against women. However, many jurisdictions have no such procedures in place.

Law enforcement leaders acknowledge that this problem exists in the police community and are seeking ways to demonstrate through policy and actions that domestic violence is a crime that must be addressed swiftly and appropriately, even if the perpetrator is a fellow police officer. Because violence against women involving police officers affects the entire agency and the entire community, it is important that all officers, not just managers and supervisors, understand the tactics of batterers and the complex dynamics of domestic violence so that they are equipped to take appropriate action.

VAWO seeks to provide technical assistance to police departments that intend to develop and implement effective policies and protocols for responding to officers who commit domestic violence. Technical assistance to address this issue should include the following:

- Assistance in developing and implementing protocols to address the problem of police officers who are perpetrators of domestic violence in police departments committed to adopting a zero tolerance policy for officers who commit domestic violence;
- Onsite assistance to facilitate collaboration between police departments and domestic violence victim advocacy groups to establish formal departmental policy that addresses early intervention and response to domestic violence involving a police officer; post-incident procedures, including procedures for arrest, investigation, victim safety, and offender accountability; and education programs for police departments on violence against women and the tactics of batterers; and
- Consultations between commanding officers in police departments and trained experts who have demonstrated the following: an understanding of the dynamics of domestic violence and the tactics of batterers, substantial experience facilitating groups that hold perpetrators accountable for their violent behavior, and experience working with other criminal justice professionals and independent advocates from local victim advocacy organizations.

8. Collaboration among advocates for domestic violence victims, child protection services, and criminal justice agencies

Systems dedicated to ensuring the safety of domestic violence victims and their children are currently fragmented and working at cross purposes. Because the impact of domestic violence on victims and children is a complex issue, there is a need for greater understanding and collaboration between advocates for domestic violence victims and advocates for children, as well as among representatives from domestic violence programs, child protection agencies, and the criminal justice system. When a child witnesses a parent being seriously injured or even killed, not by a stranger, but by someone loved and trusted, the long-term effect can be devastating. In addition, children who live in violent homes may also be victims of abuse. The effects of domestic violence on children may be so dramatic that child protection workers and criminal justice professionals hold victims responsible for failure to protect the children from exposure. Collaborative efforts that ensure the safety and well-being of all victims and that hold perpetrators accountable are essential.

Technical assistance is needed to guide, advise, and support local, collaborative efforts between child welfare and domestic violence victim advocacy constituencies. This assistance should include the following:

- Consultation, education, and guidance to community leaders in jurisdictions that wish to promote collaboration between child welfare and domestic violence victim advocates;
- Facilitation of local working groups of advocates for domestic violence victims, advocates for children, representatives from domestic violence programs and child protection services, and personnel from judicial and other court entities to develop policies and protocols for aggressive intervention with perpetrators of domestic violence (even if they have no legal relationship to the child) and for the protection of children by increasing the safety, well-being, and autonomy of non-abusive parents who are themselves victims of

domestic violence;

- Consultation on the revision or development of management information systems in the civil, family, and criminal divisions of the courts and within social service agencies to more effectively track and identify perpetrators of domestic violence;
- Education and onsite consultation to legal advocates for victims of domestic violence who are required to appear in juvenile, family or civil court to address custody, visitation, protection orders, child support and immigration issues;
- Interdisciplinary education on the complexity of domestic violence, the co-occurrence of domestic violence and child abuse, and the impact of domestic violence on children who witness it for law enforcement officers, prosecutors, judges, court personnel, child advocates, guardian ad litem and others in the criminal justice and human services system.
- Assistance with developing supervised child visitation programs designed to allow children to go from one parent to the other without the parents meeting and to remove the dangers associated with unsupervised visitation, such as domestic violence, kidnaping, and child abuse.

9. Development and implementation of coordinated initiatives addressing stalking

More than 1 million women are stalked each year, and in most incidences the victim knows her stalker. In cases where the perpetrator is a current or former intimate, 80 percent of the victims have also been physically assaulted at some point in the relationship. VAWA 2000 amends the definition of interstate domestic violence and stalking offenses to clarify the elements of these crimes and facilitate effective prosecutions. In addition, the statute expands the interstate stalking law to include cyber-stalking and entering or leaving Indian country to stalk a victim of domestic violence.

VAWO is interested in providing technical assistance to jurisdictions to develop policies, protocols, and initiatives to address stalking, including aggressive case management and coordinated approaches requiring thorough investigations, early intervention, vigorous prosecution, frequent judicial oversight, and close supervision of the perpetrator to reduce the risk of injury to the victim. At a minimum, technical assistance should be designed to do the following:

- Develop vertical case management systems in police departments and prosecutors' offices;
- Educate victim advocates, police officers, prosecutors, and other criminal justice professionals on identifying and managing stalking cases;
- Assist in forming dedicated teams of police officers, prosecutors, court personnel, and parole and probation officers from existing domestic violence units to investigate, monitor, arrest, and aggressively prosecute stalkers;
- Identify promising practices to prevent and reduce stalking in domestic violence cases; and

- Provide technical assistance on using federal laws regarding interstate stalking, as defined by VAWA 2000.

10. Effective interventions, services, and coordinated community responses to violence against women in immigrant communities

Immigrants who are victims of violent crime face additional obstacles and dangers in attempting to access assistance and secure safety for themselves and their children. These include language barriers, geographic and cultural isolation, lack of familiarity with the legal system, and valid fears of deportation. For immigrant victims of domestic violence, sexual assault, and stalking, remaining in the U.S. is critical to receiving continued services and protections, as well as avoiding separation from their children. However, staying in the country often hinges on being sponsored by the very spouse who is abusing them and abusive partners frequently use the threat of deportation as a tool to control and intimidate their victims. In addition, immigrants who attempt to leave abusive relationships encounter a complex array of legal issues and often lack access to agencies that can provide culturally appropriate assistance or help them utilize the legal remedies available to stabilize their immigration status and help them attain safety. In response to these issues, VAWA 2000 expands relief for immigrants who are victims of domestic violence, sexual assault, and stalking.

To effectively enhance the safety of immigrant victims, a coordinated community response must involve criminal justice agencies, traditional domestic violence victim advocacy organizations, the judiciary, immigrant survivors of domestic violence, immigrant community leaders, immigration attorneys, and community-based groups working in close partnership. Technical assistance addressing this issue should, at a minimum, do the following:

- Clarify the remedies available for battered immigrants, including those established by VAWA and VAWA 2000, and assist grantees with using these provisions to increase the safety of immigrant victims by stabilizing their immigration status and facilitating their access to needed benefits;
- Develop educational materials, training workshops, and follow-up technical assistance on the complete array of services and relief available to immigrant victims of violent crime (e.g., public benefits, civil remedies, and the immigration relief established by VAWA 2000).
- Inform VAWO grantees that VAWA 2000 enables them to use project funds to assist victims of domestic violence in immigration proceedings;
- Educate criminal justice personnel, victim advocates, and the judiciary about the unique obstacles encountered by immigrant victims and their children and illuminate opportunities for these professionals to mitigate and remove these barriers;
- Assist in developing coordinated community responses specifically designed to enhance the safety of battered immigrant victims of violent crime and their children;
- Support models that promote immigrant survivors of domestic violence as leaders in developing a coordinated, community response to violence;

- Foster partnerships and cross-training between traditional domestic violence and sexual assault service providers and immigrant rights advocates and community groups; and
- Facilitate formal relationships and cross-training among immigration attorneys, domestic violence and sexual assault advocates, police officers, prosecutors, and the judiciary.

11. Incorporating specific attention to the needs of women in later life in the development of coordinated community responses to domestic violence, sexual assault, and stalking

Domestic violence, sexual assault and stalking affect women in all age groups. However, older women who are victimized by these crimes face additional challenges in receiving the services they need to obtain safety. Law enforcement officers and other first responders may not recognize them as victims of intimate partner violence and consequently may not take necessary actions to ensure their safety. Appropriate interventions may be compromised by misconceptions that older men are incapable of inflicting serious harm or that the abuse is simply an expression of the stress associated with caring for an aging partner. Also, social service professionals working with older couples often employ a family-systems theory to explain conflict and may be reluctant to identify power and control as the root causes of abuse when they encounter it.

Older individuals with physical and/or cognitive limitations are especially vulnerable to abuse from their partners, whom they may be dependent on for critical day-to-day needs including communication, medical care, transportation, social interaction, and more. Intimate partners and others, therefore, can have a tremendous degree of control over the lives of these individuals. Furthermore, domestic violence victim advocates may be required by state statute to report the abuse of older victims to Adult Protective Services, which raises serious concerns regarding confidentiality, disclosure and safety. Domestic violence victim advocates are likely to face additional challenges in promoting the autonomy and decision-making abilities of older victims and need to work in close partnership with a wide array of social support mechanisms to promote their independence, safety, and well-being.

To ensure that older victims of domestic violence and sexual assault receive appropriate, effective assistance, partnerships must be established among domestic violence and sexual assault victim advocates, Adult Protective Service workers, criminal justice professionals, and geriatric service professionals to develop coordinated, community responses that address the unique needs and obstacles experienced by this population. At a minimum, technical assistance in this area should do the following:

- Educate criminal justice personnel, domestic violence and sexual assault victim advocates, Adult Protective Service workers, and geriatric social service providers about the unique obstacles encountered by older victims of domestic and sexual violence and identify measures they can adopt to mitigate and remove these barriers;
- Clarify that domestic violence and sexual assault are the result of perpetrators' desire to

exert power and control over their victims;

- Assist communities with developing coordinated, community-wide responses to older victims of domestic violence, sexual assault, and stalking that address the unique needs and concerns of this population;
- Facilitate partnerships and cross-training among Adult Protective Services workers, criminal justice personnel, domestic violence and sexual assault victim advocates, and geriatric service professionals;
- Examine confidentiality and safety concerns that stem from mandatory state requirements that the abuse of older persons be reported to Adult Protective Services by victim advocates and requirements that Adult Protective Service professionals report abuse to law enforcement agencies; and
- Address the full range of safety considerations in the lives of older individuals, including abuse and neglect from intimate partners and care givers and strategies to support the autonomy and decision-making of older victims.

12. Developing effective, appropriate community-wide interventions addressing violence against women with disabilities

Approximately 54 million Americans live with a wide array of physical, cognitive, and emotional disabilities. Research suggests that persons with disabilities face a 4 to 10 times higher risk of being crime victims.⁴ Crimes of domestic violence and sexual assault committed against persons with disabilities are especially likely to go unreported and disabled victims face multiple, formidable barriers to accessing needed services and participating fully in the criminal justice system. Often, disabled individuals face physical and social isolation, especially in cases of prolonged institutional care. Consequently, many lack information about the services and interventions available to stop abuse in their lives, find assistance physically inaccessible, or face such severe isolation and chronic victimization that they are not aware that such behavior is criminal. Physical barriers posed by buildings and transportation systems that have not adapted to the needs of disabled persons can prevent crime victims from utilizing services and agencies that are critical to their safety.

Equally daunting, in many cases, are the attitudinal barriers towards people with disabilities within many agencies and sectors of society, such as doubting the credibility of their accounts of victimization, believing that assistance for disabled people represents “charity” rather than the fulfillment of their rights, and the myth that disabled victims are less capable of making choices for themselves. While cognitive impairments may necessitate greater assistance, support, and

⁴*Working with Victims of Crime with Disabilities*, Office for Victims of Crime Bulletin, September 1998

advocacy, they do not preclude the rights of disabled victims to participate actively in decisions affecting their lives or safety.

Violence in the lives of disabled persons may also have additional consequences, such as exacerbating existing health problems, abuse and retaliation for disclosure from care givers, and the loss of child custody. According to disability advocates, some courts have awarded custody to the batterer, based on the assumption that children may be better off with an able-bodied offender than with a victim who has a disability.⁵

Ensuring that disabled persons who are survivors of domestic and sexual violence can access the complete array of services and protections they need to become safe requires a comprehensive, aggressive response. Physical improvements in infrastructure to make facilities accessible, coupled with cultural and linguistic improvements within institutions, are paramount. No less important is a coordinated, community response to violence against disabled individuals that pools the strengths and insights of the criminal justice system, courts, victim service community, and disability advocacy community. At a minimum, technical assistance addressing this issue should do the following:

- Assist communities with interpreting and implementing Titles I and II of the Americans with Disabilities Act, which address improvements in physical infrastructure to make critical facilities accessible to people with disabilities;
- Help communities address communication issues by ensuring that victim service providers are equipped with TTY telephones, braille materials, sign-language interpreters and staff who are knowledgeable about disability issues;
- Foster collaborative partnerships and cross-training among community-based groups serving persons with disabilities, criminal justice agencies, domestic violence and sexual assault victim advocacy organizations, the judiciary, prosecutors, and disability advocacy groups;
- Assist in the development of specific policies and protocols on disclosure, confidentiality, and safety, especially where the potential exists for retaliation by an abusive partner or care giver;
- Assist in the development of specific policies and protocols in criminal justice agencies, victim service organizations, and disability service providers for responding to domestic violence and sexual assault;

⁵*Working with Victims of Crime with Disabilities*, Office for Victims of Crime Bulletin, September 1998

- Develop protocols, policies, and best practices regarding intervening in cases of violence against disabled persons who are institutionalized for care; and
- Educate the judiciary, prosecutors, police officers, victim advocates, disability service providers, and community members about the unique needs and concerns of victims with disabilities and their right to be treated with dignity, compassion, and respect.

13. The development and implementation of initiatives that respond to dating violence ⁶

The dangers of domestic violence and stalking are not restricted to relationships where the victim is married to the abuser. Although the victim and abuser may not share a residence or have children in common, dating violence situations require the same attention to victim safety and offender accountability. To encourage communities to specifically address and respond to dating violence, VAWA 2000 expands the scope of the following grant programs to explicitly include dating violence:

- STOP Violence Against Women Formula Grants
- STOP Violence Against Indian Women Grants
- Grants to Encourage Arrest Policies and Enforcement of Protection Orders
- Rural Domestic Violence and Child Victimization Enforcement Grants
- Grants to Reduce Violent Crimes Against Women on Campus

At a minimum, technical assistance addressing effective interventions to dating violence should do the following:

- Educate victim service providers, criminal justice professionals, and the judiciary about the seriousness and prevalence of dating violence;
- Assist communities that have not expressly addressed dating violence to include the issue in their existing response protocols and policies, training curricula, and educational resources;
- Assist communities with identifying revisions in coordinated, community response policies and protocols that are needed to effectively address dating violence, locating gaps in services, and establishing new strategies where necessary to enhance victim safety and offender accountability;

⁶ VAWA 2000 defines “dating violence” as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined by the following factors: 1) length of the relationship; 2) type of relationship; and 3) frequency of interaction between the persons involved.

- Assist communities with identifying the unique circumstances and issues of dating violence and incorporating attention to the related victim safety and offender accountability concerns; and
- Examine and clarify relevant issues regarding how state statutes define domestic violence and dating violence.

14. Tribal Code Development and Implementation

Indian Tribes retain inherent sovereignty over their members and territory, including the power to exercise criminal jurisdiction over Indians. In order to ensure the safety of Indian women and hold offenders accountable within their tribal jurisdictions, an increasing number of Indian tribal governments have developed or revised their tribal codes to strengthen the tribal criminal justice system responses to violence against Indian women. This approach, however, requires Indian tribal governments to examine their overall criminal justice system infrastructure.

Building upon the computer repository of critical code elements developed by the National American Indian Court Judges Association, VAWO is interested in continuing to provide technical assistance and training to Indian tribal governments seeking to develop or revise tribal codes addressing violence against Indian women. VAWO encourages collaboration between all components to ensure that tribal codes affirm the safety of women and hold offenders accountable while maintaining the traditional beliefs, customs, and practices of the tribal community.

The following types of technical assistance and training will be needed to support such efforts:

- A series of meetings with the technical assistance provider, VAWO staff, and experts in the field of tribal code development to discuss the complex issues involved in tribal code development, including working with Indian tribal governments that have developing tribal courts;
- A series of regional technical assistance and training sessions to provide information to grantees regarding tribal code development and implementation;
- Onsite, peer-to-peer, and conference call consultations to assist in the development and implementation of tribal codes; and
- The development of resource materials available in hardcopy, on disk and the Internet.

15. Effective interventions, services and coordinated community responses to violence against American Indian women in urban communities

American Indian and Alaskan Native women who are victims of violent crime face additional obstacles and dangers in attempting to access assistance and secure safety for themselves and their children. For those American Indian women residing off-reservation, particularly in urban areas, access to culturally appropriate services can be limited. Nearly half of all American Indians do not reside on a reservation.

Research indicates that American Indians and Alaska Natives are at significantly greater risk of violence than other Americans.⁷ Studies indicate that American Indian women are particularly vulnerable to violent crime, reporting a rate of victimization nearly twice that of other racial groups. Nationally, stalking victimization is considerably higher among American Indians and Alaska Natives. Seventeen percent (17%) of all Native women will be stalked during their lifetimes.⁸ In some urban areas, Native women are victimized by sexual violence at a much higher rate than other groups.

VAWO is interested in providing technical assistance to organizations serving American Indians and Alaska Natives in urban areas to develop culturally appropriate, comprehensive responses to violent crimes against women. At a minimum, technical assistance should be designed to do the following:

- Provide onsite and peer-to-peer consultations to help American Indian organizations in urban areas reach out to and obtain the support and expertise of local victim service providers;
- Provide onsite assistance to American Indian organizations in urban areas in conducting needs assessments for domestic violence, sexual assault, and stalking intervention and prevention strategies;
- Develop strategic plans with American Indian and Alaska Native to implement culturally appropriate interventions that address effective, community-driven sanctions for perpetrators; and
- Develop local initiatives in partnership with nearby Indian tribal governments and apply problem-solving techniques to domestic violence, sexual assault, and stalking.

IV. APPLICANT ELIGIBILITY AND SELECTION

⁷ Greenfeld, Lawrence, and Steven Smith, *American Indians and Crime*, Washington, DC, Bureau of Justice Statistics, February 1999, NCJ 173386, p v.

⁸ Tjaden, Patricia, and Nancy Thoennes, *Prevalence, Stalking in America: Findings from the National Violence Against Women Survey*, Washington, DC: National Institute of Justice, April 1998, NCJ 169592, p 5.

Eligible Applicants

Eligible applicants are public or private, nonprofit victim advocacy organizations, national criminal justice constituency organizations, judicial organizations, or other agencies with expertise in the technical assistance categories or subcategories described in this solicitation.

Selection Criteria

All applications will be rated according to the following criteria:

- The application demonstrates, through a Memorandum Of Understanding (MOU), a commitment to establishing or maintaining formal collaboration between nonprofit, nongovernmental victim advocacy organizations and criminal justice or judicial organizations representing law enforcement, prosecution, the courts, probation, or other criminal justice or judicial organizations;
- The proposed project demonstrates meaningful attention to victim safety and offender accountability;
- The application demonstrates the applicant's capacity to manage technical assistance for VAWO grantees;
- The application clearly describes the grantees, jurisdictions, communities, or constituents to be served, including diverse and underserved populations of women who are victims of sexual assault, domestic violence, or stalking (e.g., women of color, immigrant women, disabled women, women in same-sex relationships, or older women);
- The application clearly describes the proposed impact of the project;
- The application clearly describes the methods and educational approaches that would be used to foster professional development and cultural change;
- The application clearly describes the planning, development, and implementation strategies; organizational and staff capability; and general timeline; and
- The budget is reasonable.

Award Amounts

There is no specific amount for which eligible organizations may apply. Applicants should carefully consider the resources needed to implement the proposed technical assistance project and present a realistic budget that reflects the costs involved.

Length of Award

The period of award for technical assistance grants is for 18 months.

V. APPLICATION CONTENT

Under GMS, the SF-424 will be completed online; the project narrative, budget narrative, which includes the budget worksheet, and other program attachments will be submitted online as attachments; and the MOU and letter of nonsupplanting will be submitted by fax (or online under “other program attachments” if applicants have these documents available electronically). To help us review your application, please limit your attachments to word processing and/or spreadsheet files. A fully executed application, for the purposes of this program, must include the following:

Applicants must ensure that the information for the authorizing official and alternate contact are filled out correctly. The signing authority is an individual authorized to accept grant funds on behalf of your agency. If the individual applying online is not the signing authority, that individual must list the authorizing official’s name and contact information where appropriate.

A. Application for Federal Assistance (SF-424):

The SF-424 will be filled out online through the GMS. The Catalog of Federal Domestic Assistance number for this Program is 16.588, and the title is Technical Assistance Program (block 10). The Federal cognizant audit agency and fiscal year of the applicant organization should be listed in block 11 of the form.

B. Summary Data Sheet:

On one page, please provide the following information about your proposed project:

- Legal name of applicant.
- Name, address, phone number, fax number, and e-mail address of the project director or primary person to be contacted on matters involving the application.
- Technical assistance categories or subcategories that the application addresses:
 - STOP Violence Against Women Formula Grants
 - Rural Domestic Violence and Child Victimization Enforcement Grants
 - Grants to Encourage Arrest Policies and Enforcement of Protection Orders
 - Legal Assistance for Victims Grants
 - Grants to Reduce Violent Crimes Against Women on Campus
 - Professional development technical assistance
 - Capacity-building for State coalitions and victim advocacy groups
 - Education and resources for prosecutors

- Education and resources for law enforcement
 - Judicial education
 - Other
- Technical assistance on special-interest issues:
 - Intra- and interstate and tribal enforcement of protection orders and implementation of the full faith and credit provision of VAWA.
 - Judicial oversight, graduated sanctions, and intense supervision to enhance offender accountability and victim safety.
 - Community-driven initiatives to address violence against women among diverse populations.
 - Developing effective practices to guide review of domestic violence related fatalities.
 - Partnerships between the business community and the criminal justice system to enhance victim safety.
 - Community policing to prevent and reduce domestic violence.
 - Initiatives within police departments to address the problem of police officers who are perpetrators of domestic violence.
 - Collaboration among advocates for victims of domestic violence, child protection agencies, and criminal justice agencies.
 - The development and implementation of coordinated initiatives to address incidents of stalking occurring in a domestic violence context.
 - Effective interventions, services, and coordinated community responses to violence against women in immigrant communities;
 - Incorporating specific attention to the needs of women in later life in the development of coordinated community responses to domestic violence,

sexual assault, and stalking;

- Developing effective, appropriate community-wide interventions addressing violence against women with disabilities;
 - The development and implementation of initiatives that respond to dating violence;
 - Tribal Code Development and Implementation; and
 - Effective interventions, services and coordinated community responses to violence against American Indian women in urban communities
- Other grants or cooperative agreements you are currently administering or have applied for from other bureaus or program offices of the Office of Justice Programs, from the Office of Community Oriented Policing Services, or from other Federal agencies.

C. Abstract:

A one-page summary describing the proposed project and how it would address the unmet needs of VAWA grantees should be provided.

D. Project Narrative:

The application should be no longer than necessary but in no case should exceed 10 double-spaced, typed pages on 8 ½ x 11 inch paper. Margins must not be less than 1 inch, and type no smaller than 12 point and 12 characters per inch must be used. The narrative should include the following:

Project Objectives: The applicant should include a clear, concise statement of what the proposed project would accomplish.

Need for the Project: The applicant should discuss the particular population to be served by the project and state why existing technical assistance projects, educational programs, services, or materials do not meet specific needs. The applicant should further specify how the intended audience would benefit from the proposed project and reference the applicant's ability to meet the need the application addresses.

What Will be Done: All applicants should submit a statement describing how the proposed project would assist the intended audience in addressing the identified need.

The process project partners (victim advocates and representatives from the criminal justice system or the courts) would employ to address critical issues during the planning phase of the project should be described (e.g., advisory groups, planning committees, or joint staffing of the project), as well as the ways the partnership would function throughout the implementation phase of the project. Applicants should also outline the specific tasks to be performed and the time line for their completion.

Who Will Implement the Project: All applicants must identify in a signed MOU submitted as an attachment to the application the organizations responsible for carrying out the proposed project. The individuals who will be involved in developing and implementing the project should be identified, and their respective roles and responsibilities should be specified. A description of the expertise or experience of key staff should be included in the program narrative or the MOU. Position descriptions and resumes may also be included as attachments to the application. Applications submitted on behalf of a consortium must designate a single organization to receive and administer grant funds and manage and coordinate all grant activities.

How Success Will be Measured: In this section, applicants should describe the criteria that would be used to monitor or evaluate the project's effectiveness. The evaluation process should be designed to give the technical assistance provider ongoing or periodic feedback from grantees on the effectiveness of various forms of technical assistance (e.g., onsite consultations, educational programs, telephone consultations, mentoring, or distribution of resource materials) so that necessary changes or adjustments could be made to improve delivery of services.

The Products: This section should describe the resource materials, curricula, or other products that would be generated and how they would be used to assist the intended audience of the project.

Related projects: All applicants are requested to provide information in their applications on the following:

- Active federal grant awards from OJP bureaus or program offices, the Office of Community Oriented Policing Services, or other federal agencies already supporting this, or related, efforts.
- Information on any pending applications for federal assistance for this or related efforts.
- How these would be coordinated with the funding sought through this application. For each, the program/project title, the federal grantor agency; the federal award amount; and a very brief description of its purpose must be included.

This information is requested to encourage better coordination among federal agencies in addressing state and local needs.

Related projects is defined for these purposes as:

- The same purpose (i.e., the proposed award would supplement, expand, complement, or continue activities funded with other federal grants).
- Another phase or component of the same program/project (for example, to implement a planning effort funded by other federal monies or to provide a substance abuse treatment or education component within a criminal justice project).
- Providing services of some kind (e.g., technical assistance, research, evaluation) to the program/project described in the application.

E. Budget and Budget Narrative:

Each application must include a detailed budget and budget narrative for the project. The budget must be complete, reasonable, and cost-effective in relation to the proposed project. The budget should provide the basis for the computation of all project-related costs. It should cover the cost of all components of the project and clearly identify costs attributable to the project evaluation. There must be a clear link between the proposed activities and the proposed budget items. In developing the budget, applicants should bear in mind that all partners should be fairly compensated for their participation in any project-related activities, including but not limited to compensation for time and travel expenses to attend or provide training and/or mentoring. **The budget must include compensation for services rendered by all partners, including nonprofit, nongovernmental domestic violence and sexual assault victim advocacy programs (e.g., shelters and advocacy organizations).** Match is not required for this grant program, but applicants are encouraged to maximize the impact of Federal grant dollars by contributing to the costs of their projects. Supplemental contributions may be cash, in-kind services, or a combination of both. Any match contributions can be discussed in the project narrative; however, match contributions should not be included in the budget or budget narrative.

All applicants must allocate \$5,000 in travel costs to attend national meeting(s) of VAWO Technical Assistance Providers as requested by VAWO. Please provide an estimated breakdown for this amount, including the number of trips, number of travelers, airfare or mileage, lodging, per diem, etc. (see Sample Budget in Appendix C).

Consultant rates in excess of \$450 per day require prior approval by VAWO.

A Budget Detail Worksheet is included in this solicitation. You will submit your budget and

budget narrative online as one attachment under “Budget Narrative”; however, when preparing these items, please use the Budget Detail Worksheet as a guide, including all required budget categories, as needed. The budget should describe clearly:

- The proposed amount and uses of grant funds over the grant period; and
- How the amounts of the specific budget items were determined.

F. Memorandum of Understanding:

Each application must have attached a MOU created and signed by the chief executive officers and/or directors of nonprofit, nongovernmental domestic violence and sexual assault victim advocacy organizations, as well as from any other units of state and local government and individuals and organizations involved in the project. Memoranda of Understanding (MOU's) must be faxed to both 202/354-4131 and 202/354-4147. On each page of the faxed document, please include the Program title of the VAWO Program to which you are applying -- ***VAWO Technical Assistance Program*** -- and your GMS application number on each page of the document. If these documents are available electronically, please submit them online under “*other program attachments.*” ***The MOU must:***

- Identify the partners and provide a brief history of the collaborative relationship among those partners, including when and under what circumstances the relationship began and when each partner entered into the relationship;
- Specify the extent of each party's participation in developing the application;
- Clearly state the roles and responsibilities each organization or agency would assume to ensure the success of the proposed project;
- Indicate approval of the proposed project budget by all signing parties; and
- Describe the resources each partner would contribute to the project, either through time, in-kind contributions, or grant funds (e.g., office space, project staff, training).

The MOU must be signed by the chief executive of each of the participating agencies. Letters of support may not be submitted in lieu of the MOU .

G. Assurances (Form 4000/3) and Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (Form 4061/6)

Please review these forms carefully. You will be agreeing to these assurances and certifications

when you submit your application online through the Grants Management System. *NOTE: If the authorizing official is not the individual submitting the application in the GMS system, be sure the correct authorizing official information has been entered.*

H. Letter of Nonsupplanting

A letter certifying that no supplanting of nonfederal funds will take place should a grant award be made must accompany the application (see *Administrative Requirements - Supplanting Prohibition*). **The nonsupplantation letter cannot be submitted through GMS; it must be faxed to OJP, attention: Amit Sen, to both 202/354-4131 and 202/354-4147.** On each page of the faxed document, please include the Program title of the VAWO Program to which you are applying -- ***VAWO Technical Assistance Program***; also include your GMS application number on each page of the document.

VI. ADMINISTRATIVE REQUIREMENTS

A. Assurances

This package includes a list of *Assurances* (see Appendix B) that the applicant must comply with to receive Federal funds under this program. It is the responsibility of the recipient of the federal funds to fully understand and comply with these requirements. Failure to comply may result in the withholding of funds, termination of the award, or other sanctions.

B. Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements

All applications must include the Certification Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements forms (see Appendix B). The applicant must agree to comply with the following requirements:

Lobbying: The applicant and its subgrantees, contractors, and subcontractors will not use federal funds for lobbying and will disclose any lobbying activities.

Debarment: The applicant and its principals have not been debarred or suspended from federal benefits and/or no such proceedings have been initiated against them; have not been convicted of, indicted for, or criminally or civilly charged by a government entity for fraud, violation of antitrust statutes, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and have not had a public transaction terminated for cause or default.

Drug-Free Workplace: The applicant will provide or continue to provide a drug-free workplace. Signing this form commits the applicant to compliance with the certification requirements under 28 CFR Part 69, New Restrictions on Lobbying, and 28 CFR 67, Government-wide Debarment and Suspension (Nonprocurement) and Government-wide

Requirements for Drug-Free Workplace (Grants). The certification will be treated as a material representation of the fact on which the U.S. Department of Justice will rely in making awards.

C. Collaboration

All technical assistance projects supported by VAWO must be developed as collaborative efforts between nonprofit, nongovernmental victim advocacy organizations, national criminal justice constituency organizations, judicial organizations, and/or other public and private agencies with expertise in sexual assault, domestic violence, and stalking issues. *All applicants must submit a MOU signed by authorizing officials of all collaborating partners.* Partnerships should be based on meaningful, formal, respectful collaboration as reflected by a MOU that:

- Provides a brief history of the collaborative relationship among the partners and specifies the extent of each party's participation in developing the application;
- Clearly states the roles and responsibilities each organization would assume to ensure the success of the proposed project;
- Identifies who would be responsible for planning, developing, and implementing project activities and describes how they would work together to meet the proposed project goals;
- Includes signatures from the executive director of each participating organization or agency, indicating approval of proposed project activities and proposed budget items; and
- Describes the resources each partner would contribute to the project, either through time and in-kind contributions (e.g., office space or project staff).

D. Coordination with OJP Components and Other Federal Agencies

Applicants must specify funding they have or are applying for from other Office of Justice Programs bureaus or program offices: the Bureau of Justice Assistance, the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, the Corrections Program Office, the Drug Courts Program Office, and the Executive Office of Weed and Seed. Applicants are also encouraged to provide information on related funding they may be receiving from the Department of Justice Office of Community Oriented Policing Services and other Federal agencies.

E. Coordination with Other Technical Assistance Providers

Recipients of cooperative agreements must agree to work cooperatively with other technical assistance contractors as designated by VAWO. In addition, technical assistance providers will be required to work with a sole source contractor, the Center for Effective Public Policy, which will

provide essential support services necessary for effective and coordinated technical assistance to the field. The Center for Effective Public Policy will:

- Convene meetings of all technical assistance providers to exchange ideas and information regarding their various project activities;
- Create a means for technical assistance providers to learn more about one another's activities to avoid duplication of effort and overuse of particular consultants or faculty and to foster collaborative efforts and learning opportunities;
- Work individually with technical assistance providers to identify their preferences for hotels and conference centers and to provide additional meeting planning and onsite support;
- Work with a designated travel agent to identify destinations centrally located for technical assistance events and assist technical assistance providers in scheduling timely and cost-effective travel arrangements for all participants attending technical assistance events sponsored by VAWO;
- Identify suitable hotels and conference centers;
- Negotiate agreements with hotels and conference centers for lodging, meeting rooms, meals, audiovisual support, and other needs;
- Establish the number, size, timing, and desired location of all events sponsored by technical assistance providers;
- Centralize the process for scheduling technical assistance events so that both participants and faculty have sufficient notice; and
- Create a master calendar of events to avoid scheduling conflicts and to ensure there is an appropriate amount of time between VAWO-sponsored technical assistance events.

F. Supplanting Prohibition

All applications must include a letter to the Assistant Attorney General of the Office of Justice Programs (see Appendix C for sample letter) signed by the applicant's authorizing official certifying that federal funds will not be used to supplant state or local funds. Federal funds must be used to supplement existing funds for program activities and not replace the funds that have been appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as preaward review, and postaward monitoring and audit. If there is a potential

presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in nonfederal resources occurred for reasons other than the receipt or expected receipt of federal funds. Violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

G. Human Subject Testing

The Department of Justice (DOJ) is a signatory to the federal policy on protection of human subjects of research, the "Common Rule." DOJ's incorporation of the Common Rule is set forth in 28 CFR Part 46, Protection of Human Subjects, which requires that research involving human subjects be submitted to an independent review board for approval and that informed consent procedures be followed. The policies set forth in 28 CFR Part 46 apply to all research involving human subjects conducted, supported, or otherwise subject to regulation by any federal department or agency that has adopted the Common Rule. Federal funds may not be expended for research involving human subjects unless the requirements of this policy have been satisfied, if the research is not covered by an exemption set forth in 28 CFR section 46.101(b)(1).

The applicant must indicate whether the project or activity in its application includes research that may involve human subjects, as defined in 28 CFR Part 46.

H. Single Point of Contact Review

Executive Order 12372 requires applicants from state and local units of government or other organizations providing services within a state to submit a copy of the application to the state single point of contact (SPOC), if one exists, and if this program has been selected for review by the state. *Applicants must contact the State SPOC to determine if the program has been selected for State review. The date that the application was sent to the SPOC or the reason such submission is not required should be entered in block 16 on the Application for Federal Assistance, SF-424.*

I. Civil Rights Compliance

All recipients of federal grant funds are required to comply with nondiscrimination requirements contained in federal laws. In the event that a court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability, or age against a recipient of funds after a due process hearing, the recipient must agree to forward a copy of the finding to the Office for Civil Rights of the Office of Justice Programs. All applicants should read the *Assurances* required with the application funds to understand the applicable legal and administrative requirements.

J. Purchase of American-Made Equipment and Products

To the greatest extent practicable, all equipment and products purchased with grant funds should be American-made as required by the FY 1997 Appropriations Act.

K. Violence Against Women Online Resources

Any materials, including curricula, manuals, model policies, or promising practices, developed with funding from the VAWO Technical Assistance Program must be made available to the public online through VAWO's website. The materials must be submitted to VAWO formatted for placement at the site. The website address is www.ojp.usdoj.gov/vawo.

VII. REPORTING REQUIREMENTS

- A. Financial Status Reports:** Financial Status Reports (SF 269-A) are due quarterly on the 45th day following the end of each calendar quarter. A report must be submitted every quarter in which the award is active even if there has been no financial activity during the reporting period. The final report is due 120 days after the end date of the award. Future awards and fund drawdowns will be withheld if the financial status reports are delinquent.
- B. Single Audit Report :** Recipients who expend \$300,000 or more of federal funds during their fiscal year must submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the U.S. General Accounting Office Government Auditing Standards.
- C. Semiannual Progress Report :** Funding recipients must submit semiannual progress reports that describe activity during the reporting period and the status or accomplishment of objectives. Progress reports must be submitted within 30 days after the end of the reporting periods: January 1 through June 30 and July 1 through December 31 for the life of the award. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 120 days after the end date of the award. Report format will be provided to the recipient by the Office of Justice Programs. Future awards and fund drawdowns may be withheld if progress reports are delinquent.

VIII. SUSPENSION OR TERMINATION OF FUNDING

The Office of Justice Programs may suspend funding in whole or in part, terminate funding, or impose another sanction on a recipient for the following reasons:

- Failure to comply substantially with the requirements or statutory objectives of the 1994 Violence Against Women Act (VAWA) and VAWA 2000, VAWA program guidelines, or other provisions of federal law.
- Failure to make satisfactory progress toward the goals or strategies found in this application.
- Failure to adhere to requirements in the agreement, standard conditions, or special conditions.
- Proposing or making substantial plan changes to the extent that, if originally submitted,

the application would not have been selected for funding.

- Filing a false certification in this application or other report or document.
- Other good cause shown.

The Office of Justice Programs will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt informally to resolve the problem. Hearing and appeal procedures will follow those in Department of Justice regulations described in 28 CFR, part 18.

APPENDIX A

Standard Application Form (SF-424)

Instructions for Completion of the Application for Federal Assistance (SF 424)

The Application for Federal Assistance is a standard form used by most federal agencies. This form contains 18 different items which are to be completed before submission. All applications should include a completed and signed SF 424.

Item	Instructions
1	Type of Submission: If this proposal is not for construction or building purposes, check the “Non-Construction” box in the application section.
2	Date Submitted: Indicate the date you sent the application to OJP. The “Application Identifier” is the number assigned by your jurisdiction, if any, to track applications. If your jurisdiction does not assign an identifier number, leave this space blank.
3	Date Received by State: Leave blank. This item is completed by the State single point of contact, if applicable.
4	Date Received by Federal Agency: Leave blank. This item will be completed by OJP.
5	Applicant Information: The “Legal Name” is the unit of government of the parent organization. For example, the primary or parent organization of a law enforcement agency is the name of the city or township. Thus the city or township should be entered into the Legal Name box and the name of the law enforcement agency would be entered into the Organizational Unit box. Designate one person as the contact and include their telephone number. It is not unusual for the name of the contact person to differ from the authorized representative in Item 18 below.
6	Employer Identification Number: Each employer receives an employer identification number from the Internal Revenue Service. Generally, this number can be easily obtained from your agency’s accountant or comptroller.
7	Type of Applicant: Enter the appropriate letter in this space. If the applicant is representing a consortium of agencies, specify by checking Block N and entering “consortium”.
8	Type of Application: Check either “new” or “continuation”. Check “new”, if this will be your first award for the purpose described in the application, even if the applicant has received prior awards for other purposes. Check “continuation”, if the project will continue activities of a project, including minor modifications, or implement the next phase of a project that was begun under a prior award.
9	Name of Federal Agency: Type in the name of the awarding agency, “[insert agency name]”
10	Catalog of Federal Domestic Assistance Number: This would be contained in the program announcement. The number for this program would be [insert number].
11	Descriptive Title of Applicant’s Project: Type in the: (1) title of the program as it appears in the solicitation or announcement; (2) name of the cognizant Federal agency, ex. U.S. Department of Education; and (3) applicant’s fiscal year, i.e. twelve month audit period, ex. 10/1/97 - 9/30/98.
12	Areas Affected by Project: Identify the geographic area(s) of the project. Indicate “Statewide” or “National”, if applicable.
13	Proposed Project Dates: Fill in the proposed begin and end dates of the project. These dates may be adjusted by the Office of Justice Programs when the award is made.
14	Congressional Districts: Fill in the Congressional Districts in which the project will be located as well as the Congressional District(s) the project will serve. Indicate “Statewide” or “National”, if applicable.
15	Estimated Funding: In line “a”, enter the Federal funds requested, not to exceed the dollar amount allocated in the program announcement. Indicate any other resources that will be available to the project and the source of those funds on lines “b-f,” as appropriate.
16	State Executive Order 12372: Some states require you to submit your application to a State “Single Point of Contact” (SPOC) to coordinate applications for Federal funds within the state. If your State requires a copy of your application, indicate the date submitted. If a copy is not required, indicate the reason. (Refer to the “Administrative Requirements” section of the program announcement, for more information.) The SPOC is not responsible for forwarding your application to the Federal awarding agency.
17	Delinquent Federal Debt: This question applies to the applicant organization. Categories of debt include delinquent audit allowances, loans, and taxes.

18	Authorized Representative: Type in the name of the person legally authorized to enter into agreements on behalf of your agency. The signature on the original application must be signed in blue ink and/or stamped as “original” to help distinguish the original from the photocopies.
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APPENDIX B

Assurances & Certifications Regarding Lobbying; Debarment, Suspension, and
Other Responsibility Matters; and Drug-free Workplace Requirements

ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements—28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
- ☐ It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of Investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C,D,E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.
16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

OJP FORM 4000/3 (Rev. 1-93) PREVIOUS EDITIONS ARE OBSOLETE.
ATTACHMENT TO SF-424



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUGFREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510, -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local)

transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUGFREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the DrugFree Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 —

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drugfree awareness program to inform employees about —

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drugfree workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted —

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620 —

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post award	3. Report type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ Quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> Congressional District, <i>if known</i> :		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, <i>if known</i> :
6. Federal Department/Agency: 	7. Federal Program Name/Description: CDFA Number, <i>if applicable</i> : _____	
8. Federal Action Number, <i>if known</i>:	9. Award Amount, <i>if known</i>: \$ _____	
10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI) 	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI) 	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of the fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identifying the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
 - i. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
8. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
 - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI)>
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046); Washington, D.C. 20503.

APPENDIX C

Budget Detail Worksheet and Sample Budget

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position

Computation

Cost

TOTAL _____

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>	-
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TOTAL _____

Total Personnel & Fringe Benefits _____

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3- day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved, Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
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TOTAL _____

D. Equipment - List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
-------------	--------------------	-------------

TOTAL _____

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
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TOTAL _____

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
----------------	----------------------------	-------------

TOTAL _____

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

<u>Name of Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
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Subtotal _____

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging etc.)

<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
-------------	-----------------	--------------------	-------------

Subtotal _____

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

<u>Item</u>	<u>Cost</u>
-------------	-------------

Subtotal _____

TOTAL _____

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

Description

Computation

Cost

TOTAL _____

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description

Computation

Cost

TOTAL _____

Budget Summary - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	_____
B. Fringe Benefits	_____
C. Travel	_____
D. Equipment	_____
E. Supplies	_____
F. Construction	_____
G. Consultants/Contracts	_____
H. Other	_____
Total Direct Costs	_____
I. Indirect Costs	_____
TOTAL PROJECT COSTS	_____
Federal Request	_____
Non-Federal Amount	_____

OMB Approval No. 1121-0188

SAMPLE

Expires 5-98 (Rev. 12/97)

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

(Example assumes an 18 month budget period)

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Project Coordinator	$(\$50,000 \times 100\% \times 1.5)$	\$75,000
Trainer	$(\$50,000 \times 100\% \times 1.5)$	\$75,000
Administrative Assistant	$(\$40,000 \times 50\% \times 1.5)$	<u>\$30,000</u>
		180,000
Cost of living increase	$(\$100,000 \times 2\% \times .5\text{yr.})$	\$ 1,000

The Project Coordinator will provide oversight and management for the TA initiative and serve as the primary point of contact with the Violence Against Women Office. The Trainer will provide educational presentations and workshops targeting specific issues and challenges faced by grantees. The Administrative Assistant will provide clerical support to the Project Coordinator and Trainer. A 2% cost of living adjustment is scheduled for all full-time personnel 6-months prior to the end of the grant.

TOTAL

\$181,000

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Project Coordinator & Trainer		
Employer's FICA	\$181,000 x 7.65%	\$13,847
Retirement	\$181,000 x 6%	\$10,860
Health Insurance	\$181,000 x 12%	\$21,720
Unemployment Compensation	\$181,000 x 1%	\$ 1,810

TOTAL

\$48,237

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3- day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved, Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
Provide Training	Minneapolis	Airfare	(\$150 x 2 people x 2 trips)	\$600
		Hotel	(\$75/night x 2 nights x 2 people x 2 trips)	\$600
		Meals	(\$35/day x 3 days x 2 people x 2 trips)	\$420

Please set aside approximately \$5,000 to attend national meeting(s) of VAWO Technical Assistance Providers:

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
2 persons to attend meeting(s)	(Locations unknown at this time.)			
		Airfare	(2 trips x 2 people x \$755)	\$3020
		Hotel	(2 trips x 2 people x \$119/night X 3 nights)	\$1428
		Meals	(2 trips x 2 people x \$46/day X 3 days)	\$ 552

The organization's established travel policies will be utilized.

TOTAL & 6,620

D. Equipment -List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
2 - Pentium III Processor	(\$2,000 x 2)	\$4,000
LCD Projector		\$1,000

The computers will be used by the Project Coordinator and Trainer to draft training materials and products that will be completed as part of this technical assistance project. The LCD Projector will be used to provide power point presentations during workshops and training.

TOTAL \$5,000

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
Office Supplies	(\$50/mo x 12 mo)	\$ 600
Postage	(\$20/mo x 12 mo)	\$ 240
Training Materials	(\$2/set x 500 sets)	\$1,000
Printing booklet for dissemination to VAWO grantees	(300 copies x \$7/booklet)	\$ 2,100

Office supplies and postage are needed for general operation of the project. Training materials will be developed and used during workshops and presentations with VAWO grantees. Printing costs will cover the duplication of the booklet outlining appropriate interventions in domestic violence cases.

TOTAL \$3,940

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

TOTAL \$0

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

<u>Name of Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
Jane Doe	Domestic Violence Trainer	(\$350/day x 15 days)	\$ 5,250

Jane Doe, Domestic Violence Trainer, will be hired, as needed, to assist with the education of the law enforcement officers and court personnel working within the jurisdictions selected to receive training and technical assistance.

Subtotal \$5,250

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging etc.)

<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
Airfare	San Diego	\$400 x 6 trips	\$ 2,400
Hotel and Meals		(\$100/day x 30 days)	\$ 3,000

Jane Doe is expected to make up to 6 trips to provide training and technical assistance during the project.

Subtotal \$ 5,400

Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost, Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

<u>Name of Contractor</u>	<u>Service Provided</u>	<u>Cost</u>
Domestic Violence Intl.	Training Curriculum development	\$10,000
	Drafting and revision of educational Booklet	
	Co-training at workshops and presentations	
	Subtotal	<u>\$10,000</u>
	TOTAL	<u>\$20,650</u>

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Telephone	(\$100/mo. x 12)	\$ 1,200
Printing/Reproduction	(\$150/mo. x 12)	\$ 1,800
	TOTAL	<u>\$3,000</u>

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Federally approved indirect cost rate of 15% of Total Direct Costs		
	(\$268,447 x 15%)	\$40,267
(Indirect cost agreement attached)		
	TOTAL	<u>\$40,267</u>

Budget Summary - When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	<u>\$181,000</u>
B. Fringe Benefits	<u>\$48,237</u>
C. Travel	<u>\$6,620</u>
D. Equipment	<u>\$5,000</u>
E. Supplies	<u>\$3,940</u>
F. Construction	<u>\$0</u>
G. Consultants/Contracts	<u>\$20,650</u>
H. Other	<u>\$3,000</u>
Total Direct Costs	<u>\$268,447</u>
I. Indirect Costs	<u>\$40,267</u>
TOTAL PROJECT COSTS	<u>\$308,714</u>
Federal Request	<u>\$308,714</u>
Non-Federal Amount	<u>\$NA</u>

APPENDIX D

Letter of Intent

Letter of Intent

Dear OJP's Violence Against Women Office:

I intend to apply for funds under the Technical Assistance Program.

Name: _____

Date: _____

Position: _____

Organization: _____

Address: _____

City/State/ZIP : _____

Phone: _____

FAX: _____

E-mail: _____

Please Specify whether you intend to apply as either:

☐ **A Comprehensive Program Technical Assistance Provider**

Grant Program Addressed: _____

☐ **A Targeted Program Technical Assistance Provider**

Targeted Technical Assistance Providers may choose to address one or more grant programs, Professional Development, one or more Special Interest Areas, or a combination of these. Please indicate which area or areas your proposal will address:

Program(s) Addressed:_____

Professional Development Addressed:_____

Special Interest Area Addressed:_____

Please Mail, Email or FAX Letters of Intent to:

Amit Sen

Violence Against Women Office

Office of Justice Programs

810 Seventh Street, NW

Washington, DC 20531

Fax: 202/354-4131

Email: sena@ojp.usdoj.gov

Please submit Letter of Intent no later than March 31, 2001

APPENDIX E

Single Points of Contact

INTERGOVERNMENTAL REVIEW PROCESS

Executive Order 12372 requires applicants from State and local units of government or other organizations providing service within a State to submit a copy of the application to the State Single Point of Contact (SPOC), if one exists, and if this program has been selected for review by the State. You must contact your State SPOC to find out if this program has been selected for review by your State.

In accordance with Executive Order #12372, "Intergovernmental Review of Federal Programs," Section 4, the Office of Management and Budget (OMB) shall maintain a list of official State entities designated by the States to review and coordinate proposed Federal financial assistance and direct Federal development. This listing is the OFFICIAL OMB LISTING. This listing is also published in the Catalogue of Federal Domestic Assistance biannually.

States that are not listed no longer participate in the intergovernmental review process but MAY still apply for grants. These include: Alaska; American Samoa; Colorado; Connecticut; Kansas; Hawaii; Idaho; Louisiana; Massachusetts; Minnesota; Montana; Nebraska; Oklahoma; Oregon; Pennsylvania; South Dakota; Tennessee; Virginia; and Washington. This list is based on the most current information provided by the States. Changes to the list will only be made upon formal notification by the State.

ARIZONA

Joni Saad
Arizona State Clearinghouse
3800 N. Central Avenue
Fourteenth Floor
Phoenix, Arizona 85012

Telephone (602) 280-1315
FAX: (602) 280-1305

ARKANSAS

Mr. Tracy L. Copeland
Manager, State Clearinghouse
Office of Intergovernmental
Services, Department of Finance
and Administration

1515 W. 7th St., Room 412
Little Rock, Arkansas 72203

Telephone: (501) 682-1074
FAX: (501) 682-5206
tlcopeland@dfa.state.ar.us

CALIFORNIA

Grants Coordinator
Office of Planning & Research
1400 Tenth Street, Room 121
Sacramento, California 95814

Telephone (916) 323-7480
FAX (916) 323-3018

DELAWARE

Francine Booth
State Single Point of Contact
Executive Department
Thomas Collins Building
P.O. Box 1401
Dover, Delaware 19903

Telephone: (302) 739-3326
FAX: (302) 739-5661
fbooth@state.de.us

DISTRICT OF COLUMBIA

Charles Nichols
State Single Point of Contact

Office of Grants Mgmt. &
Development.
717 14th Street, N.W. - Suite
500

Washington, D.C. 20005

Telephone: (202) 727-6554

FAX: (202) 727-1617

FLORIDA

Florida State Clearinghouse
Department of Community
Affairs

2740 Centerview Drive

Tallahassee, Florida 32399-
2100

Telephone: (904) 922-5438

FAX: (904) 487-2899

cherie.trainor@dcs.state.fl.us

GEORGIA

Deborah Stephens

Administrator

Georgia State Clearinghouse

254 Washington Street, S.W. -
Room 401J

Atlanta, Georgia 30334

Telephone: (404) 656-3855 or

FAX: (404) 656-7901

ssda@mail.opb.state.ga.us

ILLINOIS

Virginia Bova

State Single Point of Contact

Department of Commerce and
Community Affairs

620 East Adams

Springfield, Illinois 62701

Telephone: (217) 814-6028

FAX: (217) 814-1800

INDIANA

Frances Williams

State Budget Agency

212 State House

Indianapolis, Indiana 46204

Telephone: (317) 232-2972

FAX: (317) 233-3323

IOWA

Steven R. McCann

Division for Community
Assistance, Iowa Department of
Economic Development

200 East Grand Avenue

Des Moines, Iowa 50309

Telephone: (515) 242-4719

FAX: (515) 242-4859

steve.mccann@ided.state.ia.us

KENTUCKY

Kevin J. Goldsmith, Director

Sandra Brewer, Executive
Secretary

Intergovernmental Affairs

Office of the Governor

700 Capitol Center Avenue

Frankfort, Kentucky 40601

Telephone: (502) 564-2611

FAX: (502) 564-2849

sbrewer@mail.state.ky.us

MAINE

Joyce Benson

State Planning Office

184 State Street

38 State House Station

Augusta, Maine 04333

Telephone: (207) 287-3261

FAX: (207) 287-6489

joyce.benson@state.me.us

MARYLAND

Linda Janney, Manager

Plan and Project Review

Maryland Office of Planning

301 W. Preston Street - Room
1104

Baltimore, Maryland 21201-
2365

Telephone: (410) 767-4490

FAX: (410) 767-4480

linda@mail.op.state.md.us

MICHIGAN

Richard Pfaff

Southeast Michigan Council of
Governments

1900 Edison Plaza

660 Plaza Drive

Detroit, Michigan 48226

Telephone: (313) 961-4266

FAX: (313) 961-4869

pfaff@semcog.org

MISSISSIPPI

Cathy Mallette

Clearinghouse Officer

Department of Finance and
Administration

455 North Lamar Street

Jackson, Mississippi 39202-

3087

Telephone: (601) 359-6762

FAX: (601) 359-6764

MISSOURI

Lois Pohl

Federal Assistance
Clearinghouse

Office Of Administration

P.O. Box 809

Room 760, Truman Building

Jefferson City, Missouri 65102

Telephone: (314) 751-4834

FAX: (314) 751-7819

NEVADA

Department of Administration

State Clearinghouse

Capitol Complex

Carson City, Nevada 89710

Telephone: (702) 687-4065

FAX: (702) 687-3983

Contact: Heather Elliot

(702) 687-6367

helliot@govmail.state.nv.us

NEW HAMPSHIRE

Jeffrey H. Taylor

Director, New Hampshire
Office of State Planning

Attn: Intergovernmental Review
Process

Mike Blake

2 ½ Beacon Street

Concord, New Hampshire
03301

Telephone: (603) 271-2155

FAX: (603) 271-1728

NEW MEXICO

Nick Mandell

Local Government Division

Room 201 Bataan Memorial
Building

Santa Fe, New Mexico 87503

Telephone: (505) 827-3640

FAX (505) 827-4984

NEW YORK

New York State Clearinghouse

Division of the Budget

State Capitol

Albany, New York 12224

Telephone: (518) 474-1605

FAX (518) 486-5617

NORTH CAROLINA

Jeanette Furney (Grants)

Chrys Baggett (Environment)

N.C. State Clearinghouse

Office of the Secretary of
Administration.

116 West Jones Street

Raleigh, North Carolina 27603-
8003

Telephone: (919) 733-7232

FAX: (919) 733-9571

NORTH DAKOTA

North Dakota Single Point of
Contact

Office of Intergovernmental
Assistance

600 East Boulevard Avenue

Bismarck, North Dakota 58505-
0170

Telephone: (701) 224-2094

FAX: (701) 224-2308

OHIO

Larry Weaver

State Single Point of Contact

State Clearinghouse

Office of Budget and
Management

30 East Broad Street, 34th
Floor

Columbus, Ohio 43266-0411

*Please direct correspondence
and questions about*

intergovernmental review to:

Linda Wise

Telephone: (614) 466-0698

FAX: (614) 466-5400

RHODE ISLAND

Kevin Nelson

Review Coordinator

Department of Administration

Division of Planning

One Capitol Hill, 4th Floor

Providence, Rhode Island
02908-5870

Telephone: (401) 222-2280

FAX: (401) 222-2083

SOUTH CAROLINA

Rodney Grizzle

State Single Point of Contact

Budget and Control Board
Office of the Governor
1122 Ladies Street - 12th Floor
Columbia, South Carolina
29201

Telephone: (803) 734-0485
FAX: (803) 734-0645
agrizzle@budget.state.sc.us

TEXAS

Tom Adams
Governors Office
Director, Intergovernmental
Coordination
P.O. Box 12428
Austin, Texas 78711

Telephone: (512) 463-1771
FAX: (512) 463-1888
tadams@governor.state.tx.us

UTAH

Carolyn Wright
Utah State Clearinghouse
Office of Planning and Budget
Room 116 State Capitol
Salt Lake City, Utah 84114

Telephone: (801) 538-1535
FAX: (801) 538-1547
cwright@state.ut.us

WEST VIRGINIA

Fred Cutlip, Director
West Virginia Development
Office
Building #6, Room 645
State Capitol
Charleston, West Virginia

25305
Telephone: (304) 558-0350
FAX: (304) 558-0362
fcutlip@wvdo.org

WISCONSIN

Jeff Smith, Section Chief
State/Federal Relations
Wisconsin Department of
Administration
101 East Wilson Street - 6th
Floor
P.O. Box 7868
Madison, Wisconsin 53707

Telephone: (608) 266-0267
FAX: (608) 267-6931
sjt@mail.state.wi.us

WYOMING

Sandy Ross
State Single Point of Contact
Department of Administration
and Information
2001 Capitol Avenue, Room
214
Cheyenne, WY 82002

Telephone: (307) 777-5492
FAX: (307) 777-3696
srossl@missc.state.wy.us

TERRITORIES

GUAM

Joseph Rivera, Acting Director
Bureau of Budget and
Management Research
Office of the Governor

P.O. Box 2950
Agana, Guam 96910
Telephone: 011-671-475-9411
FAX: 011-671-472-2825

PUERTO RICO

Jose Cabellero-Mercado
Chairman
Puerto Rico Planning Board
Federal Proposals Review
Office
Minillas Government Center
P.O. Box 41119
San Juan, Puerto Rico 00940-
1119

Telephone: (809) 727-4444 or
(809) 723-6190
FAX: (809) 724-3270 or

NORTH MARIANA ISLANDS

Alvaro A. Santos, Executive
Officer
Office of Management and
Budget
Office of the Governor
Saipan, MP 96950

Telephone: (670) 664-2256
FAX: (670) 664-2272

Contact person: Ms. Jacoba T.
Seman

Federal Programs Coordinator

Telephone: (670) 664-2289
FAX: (670) 664-2272

VIRGIN ISLANDS

Nellon Bowry

Director, Office of Management
and Budget

#41 Norregade Emancipation
Garden

Station

Second Floor

Saint Thomas, Virgin Islands
00802

*Please direct all questions and
correspondence about*

intergovernmental review to:

Daisey Millen

Telephone: (809) 774-0750

FAX: (809) 776-0069

APPENDIX F

State Agencies Administering the STOP Violence Against Women Formula Grants Program

STOP Violence Against Women Formula Grants Program

List of Designated State Agencies

State Contacts

Alabama

[011] (684) 633-7552

Mr. Doug Miller

Division Chief

Alabama Department of Economic & Community Affairs

Law Enforcement/Traffic Safety Division

401 Adams Ave. (Street Address)

Montgomery, AL 36103-5690

P.O. Box 5690

Montgomery, AL 36103-5690

(334) 242-5843 (direct line)

(334) 242-5803 (main)

(334) 242-0712 (fax)

Alaska

Trisha Gentle

Executive Director

Council on Domestic Violence & Sexual Assault

450 Whittier St., RM.. 207 (Street Address)

Juneau, Alaska 99811

P.O. Box 111200

Juneau, Alaska 99811

(907) 465-4356

(907) 465-3627 fax

American Samoa

La'aulii A.Filoialli/ Leleaga Loi-on

Executive Office Building, 3rd Floor

Criminal Justice Planning Agency

Pago Pago, American Samoa 96799

[011] (684) 633-5221

Arizona

Donna Irwin, Program Manager (dirvin@azgov.state.az.us)

Governor's Office for Domestic Violence Prevention

1700 West Washington, Suite 101-F

Phoenix, AZ 85007

(602) 542-1773

(602) 542-5522 fax

Arkansas

Jerry Duran, Administrator

Office of Intergovernmental Services

Department of Finance and Administration

1515 West 7th Street, RM. 417

Little Rock, Arkansas 72201

(501) 682-1074

(501) 682-5206 fax

California

Mariaelena Rubick, Assistant Division Chief

Victim Services & Violence Prevention Division

Governor's Office of Criminal Justice Planning

1130 K Street, suite 300

Sacramento, CA 95814

(916) 323-7736

(916) 324-9167 fax

Colorado

Betsy Anderson

STOP Violence Against Women Act, Planning Grants
Specialist

Colorado Victims Program
Division of Criminal Justice
Department of Public Safety
700 Kipling Street, Suite 1000
Denver, CO 80215
(303) 239-5703
(303) 239-5743 fax

Connecticut

Lisa Secondo
Planning Specialist
Policy Development & Planning Division
Office of Policy and Management
450 Capitol Ave.
Mail Stop#52-CPD
Hartford, CT 06106
(860) 418-6391
(960) 418-6496 fax

Delaware

Maureen Querey
VAWA Coordinator
Delaware Criminal Justice Council
Carvel State Office Building
820 N. French Street, 10th Floor
Wilmington, DE 19801
(302) 577-5025
(302) 577-3440 fax

District of Columbia

Kimberly Woodard
STOP Grant Coordinator
Office of Grants Management & Development
717 14th St NW, Suite 1200
Washington, DC 20005
(202) 727-6537

(202) 727-1617
(202) 727-1645 fax

Florida

Pat Barrett
Planning Manager
Department of Children & Families
1317 Winewood Blvd.
Tallahassee, FL 32399-2100
(850) 414-8312
(850) 922-6720 fax

Georgia

Michele Jordan/ Martha Gilland
Assistant Division Director
Criminal Justice Coordinating Council
503 Oak Place, Suite 540
Atlanta, GA 30349
(404) 559-4949
(404) 559-4960 fax

Guam

Cecila A. Q. Morrison
Executive Director
Governor's Community Outreach
Federal Programs Office
Office of the Governor
205-207 E. Sunset Blvd. (Street Address/FedEx)
Agana, Guam 96913
P.O. Box 2950
Tiyon, Guam 96913

(671) 475-9162
(671) 472-7575 fax
(671) 477-GUAM fax

Hawaii

Tony Wong

Planning Specialist

Resource Coordination Division

Department of the Attorney General

425 Queen Street

Honolulu, HI 96813

(808) 586-1096

(808) 586-1373 fax

Idaho

Shelle Daniels

Grants Management Supervisor

Idaho State Police

700 S. Stratford (Street Address)

Meridian, IO 83642

P.O. Box 700

Meridian, IO 83642

(208) 884-7046

(208) 884-7094 fax

Illinois

Robert Taylor, Senior Associate (Rtaylor@icjia.state.il.us)

Federal and State Grants Division

Illinois Criminal Justice Information Authority

120 south Riverside Plaza, Suite 1016

Chicago, IL 60606

(312) 793-1300

(312) 793-8422 fax

Indiana

Ava Kavanaugh

Criminal Justice Institute

302 W. Washington Street

Room E-209

Indianapolis, IN 46204

(317) 232-1233

(317) 232-4979 fax

Iowa

Rebecca Kinnamon

Program Coordinator

Governor's Alliance on Substance Abuse

Lucas State Office Building

East 12th & Grand

Des Moines Iowa 50319

(515) 242-6379

(515) 242-6390 fax

Kansas

Julienne A. Maska

Victims' Rights Coordinator

Office of the Attorney General

2nd Floor Judicial Center

120 SW 10th Ave.

Topeka, KS 66612

(785) 296-2215

(785) 291-3875 fax

(785) 296-6296

Kentucky

Donna Langley, Program Coordinator

Division of Grants Management Kentucky Justice Cabinet

403 Wapping Street

Bush Building, 2nd Floor

Frankfort, Kentucky 40601

(502) 564-3251

(502) 564-5244 fax

Louisiana

Ronald Schulingkamp
Program Manager
Louisiana Commission on Law Enforcement
1885 Wooddale Blvd.
Room 708
Baton Rouge, Louisiana 70806-1511
(225) 925-1757
(225) 925-1998 fax

Maine

Peter Brough
STOP Grant Administrator
Maine Department of Public Safety
164 State House Station
Augusta, MA 04330-0164
(207) 624-8756 (direct line)
(207) 624-8763
(207) 624-8768 fax

Maryland

Denise McCain, VAWA Coordinator
Governor's Office of Crime Control & Prevention
300 East Joppa Road
Suite 1105
Towson, MD 21286-3016
(410) 321-3521 ext. 356
(410) 321-3116 fax

Massachusetts

Marilee Kenney Hunt, Director
VAWA Grant Program
Executive Office of Public Safety Programs Division
(Massachusetts Committee on Criminal Justice)
1 Ashbuton Place, Suite 2110
Boston, MA 02108

(617) 727-6300
(617) 727-5356 fax

Michigan

Debi Cain
Domestic Violence Prevention and Treatment Board
Family Independence Agency
235 South Grand Ave. (Street Address)
Suite 508
Lansing, MI 48933

P.O. Box 30037
Lansing, MI 48933
(517) 335-6388
(517) 241-8903 fax

Minnesota

Rachel Bandy
Director of Domestic Violence & Sexual Assault Preventions
Minnesota Center for Crime Victim Services
245 East 6th Street
Suite 705
St. Paul, Minnesota 55101
(651) 205-4826
(651) 205-4808 fax

Mississippi

Herbert Terry, Director
Office of Justice Programs
Division of Public Safety Planning
Mississippi Department of Public Safety
P.O. Box 23039
Jackson, Mississippi 39225-3039
(601) 359-7880
(601) 359-7832 fax

Missouri

Vicky Scott

Victim Assistance Program Specialist

Missouri Department of Public Safety

Truman Building RM. 870

301 West High (Street Address)

Jefferson City, Missouri 65101

P.O. Box 749

Jefferson City, Missouri 65101

(573) 751-4905

(573) 751-5399 fax

Montana

Nancy Knight

Program Coordinator

Montana Board of Crime Control

3075 North Montana Avenue

Helena, Montana 59620-1408

P.O. Box 201408

Helena, Montana 59620-1408

(406) 444-1995

(406) 444-4722 fax

Nebraska

LaVonna Evans

Federal Aide Administrator

Nebraska Commission on Law Enforcement & Criminal Justice

Nebraska State Office Building

301 Centennial Mall South (Street Address)

Lincoln, Nebraska 68509

P.O. Box 94946

Lincoln, Nebraska 68509

(402) 471-2194

(402) 471-2837 fax

Nevada

Dorene Whitworth

STOP Grant Administrator

Office of the Attorney General

100 North Carson Street

Carson City, Nevada 89701-4717

(775) 684-1124

(702) 684-1108 fax

New Hampshire

Mark C. Thompson/Gail Dean (603) 271-7987

Director of Administration

State of New Hampshire

Department of Justice

33 Capitol Street

Concord, NH 03301

(603) 271-3658

(603) 271-2110 fax

New Jersey

Gail Faille, Chief (or) Theresa Martinac (609) 588-4535

Office of Victim-Witness Advocacy

Division of Criminal Justice

Department of Law & Public Safety

Hughes Justice Complex-Market Street

P.O. Box 085

Trenton, NJ 08625

(609) 588-3999 (direct line)

(609) 588-3175

(609) 588-7890 fax

New Mexico

Sheila Allen

VAWA Program Grant Manager
Crime Victims' Reparation Commission
8100 Mountain Road, NE-Suite 106
Albuquerque, New Mexico 87110
(505) 841-9432
(505) 841-9437 fax

New York

Margaret Chretien, Program Coordinator
Office of Funding & Program Assistance
New York State Division of Criminal Justice Services
4 Tower Place
Albany, NY 12203
(518) 485-7923
(518) 485-8357 fax

North Carolina

Barry Bryant, Administrator
Division of Governor's Crime Commission
Department of Crime Control & Public Safety
1201 Front Street
Raleigh, NC 27609
(919) 733-4564
(919) 733-4625 fax

North Dakota

Mary Dasovick (or) Robert Barnett
Domestic Violence/Rape Crisis
Division of Maternal & Child Health
Department of Health
600 East Blvd.
Bismarck, ND 58505-0200
(701) 328-3340
(701) 328-1412 fax

Northern Mariana Islands

Harry C. Blanco, Executive Director
Criminal Justice Planning Agency
P.O. Box 1133 CK
P.O. Box 501133 CK
Fed. Ex.:CJPA, c/o Office of the Governor, Capitol Hill
Saipan, Northern Mariana 96950
(670) 664-4550
(670) 664-4560 fax

Ohio

Stephanie Graubner-Nelson (Graubner@ocjs.state.oh.us)
VAWA Grants Coordinator
Office of Criminal Justice Services
400 East Town Street, Suite 300
Columbus, Ohio 43215
(614) 728-8738
(614) 466-0308 fax

Oklahoma

Virginia Ezell
Director of Federal Programs
District Attorneys Council
2200 Classen Blvd., Suite 1800
Oklahoma City, Oklahoma 73106
(405) 264-5008
(405) 264-5095 fax

Oregon

Renee Kim, Grants Coordinator
Criminal Justice Services Division
Department of State Police
400 Public Service Building
Salem, Oregon 97310
(503) 378-3725 ext. 4148

(503) 378-6993 fax

(401) 222-5349

(401) 222-1294 fax

Pennsylvania

Michael Pennington

Director of the Bureau of Victim Services

(717) 787-2040

James Thomas

Victim Services Program

(717) 705-0891 fax

Commission on Crime & Delinquency

3101 N. Front St (Street Address)

Harrisburg, PA 17108-1167

P.O. Box 1167

Harrisburg, PA 17108-1167

(717) 783-0551 ext. 1167

(717) 772-4331 fax

Puerto Rico

Evelyn Torres

Project Coordinator

The Commission for Women's Affairs

Fernandez Juncos Station

151 San Francisco Street (Street Address)

San Juan, Puerto Rico 00901

P.O. Box 11382

San Juan, Puerto Rico 00901

(787) 721-7676

(787) 723-3611 fax

Rhode Island

Kirsten Martineau

Interim VAWA Coordinator

Governor's Justice Commission

One Capitol Hill, 4th Floor

Providence, RI 02908

South Carolina

"BJ" (Barbara Jean) Nelson

Project Administrator

Department of Public Safety

Office of Safety and Grants

5400 Broad River Road

Columbia, SC 29210-4088

(803) 896-8712

(803) 896-8714 fax

South Dakota

Susan Sheppick

Program specialist

Domestic Abuse Programs

Department of Social Services

700 Governors Drive

Pierre, SD 57501-2291

(605) 773-4330

(605) 773-6834 fax

Tennessee

William r. Sovodgrass

STOP Coordinator

Tennessee Tower

312 8th Avenue North, Suite1200

Nashville, TN 37243-1700

(615) 532-3355

(615) 532-2989 fax

Texas

Amiee Snoddy

Program Coordinator

Criminal Justice Division

Office of the Governor
1100 San Jacinto (Street Address)
Austin, Texas 78701

P.O. Box
Austin, Texas 78701
(512) 463-1924 (direct line)
(512) 463-1936
(512) 475-2440 fax

Utah

Christine Watters, Program Manager
Utah Office of Crime Victims Reparations
350 East 500 South
Salt Lake City, Utah 84111-3326
(801) 238-2360
(801) 533-4127 fax

Vermont

Lori Hayes, Executive Director
The Vermont Center for Crime Victims Services
103 South Main Street
Waterbury, VT 05671-2001
(802) 241-1251
(802) 251-1253 fax or Charlie Teske, Grants Manager (802)
241-1250

Virgin Islands

R. Maria Brady
Director of Victim Witness Services
Office of the Governor
Law Enforcement Planning Commission
8172 Sub Base, Suite 300
St. Thomas, Virgin Islands 00802-5803
(340) 774-6400
(340) 776-3317 fax

Virginia

Mandie Patterson
VAW Program Analyst
Victims Services Section
Department of Criminal Justice Services
805 East Broad Street, 10th Floor
Richmond, VA 23219
(804) 225-3900
(804) 786-392
(804) 371-8981 fax

Washington

Anita Granbois/Pearl Gipson
VAWA Program Coordinator
Department of Community
Trade & Economic Development
906 Columbia Street SW
Olympia, WA 98504-8300

P.O. Box 48300
Olympia, WA 98504-8300
(360) 753-4934
(360) 586-7176 fax
anita@cted.wa.gov

West Virginia

Tonia Thomas
Justice Programs Specialist
Department of Military Affairs & Public Safety
Criminal Justice & Highway Safety Division
1204 Kanawha Blvd. East
Charleston, WV 25301
(304) 558-8814 ext. 216
(304) 558-0391 fax

Wisconsin

Kittie Smith
VAWA Program Specialist

Office of Justice Assistance
131 West Wilson Street, Suite 202
Madison, Wisconsin 53702-0001
(608) 261-8762 (direct line)
(608) 266-7488
(608) 266-6676 fax

Wyoming

Ms. Sharon Montagnino
Director of Victim Services
Office of the Attorney General
123 State Capitol Building
Cheyenne, Wyoming 82002
(307) 777-7841
(307) 777-6683 fax

APPENDIX G

State Agencies Administering the Byrne Formula Grants Program

State Offices Administering
The Edward Byrne Memorial State and Local Law Enforcement Assistance
Formula Grant Program

ALABAMA

LeWayne Freeman, *Director*
Department of Economic
and
Community Affairs
401 Adams Avenue,
P.O. Box 5690
Montgomery, AL 36103-5690
Contact: Jim Quinn
Phone: (334) 242-5890
Fax: (334) 242-0712

ARKANSAS

Jerry Duran, *Administrator*
Office of Intergovernmental
Services
Department of Finance and
Administration
1515 Building, Suite 417
P.O. Box 3278
Little Rock, AK 72203
Contact: Jerry Duran
Phone: (501) 682-1074
Fax: (501) 682-5206

ALASKA

Colonel Glenn Godfrey,
Director
Alaska State Troopers
5700 East Tudor Road
Anchorage, AK 99507
Contact: Catherine Katsel
Phone: (907) 269-5082

Fax: (907) 337-2059

pckatsel@psafety.state.ak.us

CALIFORNIA

Frank Grimes
Executive Director
Office of Criminal Justice
Planning
1130 K Street, Suite 300
Sacramento, California
95814
Contact: Jim Roth, Chief
Phone: (916) 324-9166
Fax: (916) 327-8714

ARIZONA

Rex M. Holgerson
Executive Director
Arizona Criminal Justice
Commission
1501 West Washington
Street, Suite 207
Phoenix, AZ 85007
Contact: Joseph R. Farmer
Phone: (602) 542-1928
Fax: (602) 542-4852
acjc@goodnet.com(notify
before sending)

COLORADO

Carole Poole, *Acting Director*
Division of Criminal Justice
700 Kipling Street, 3rd Floor

Denver, CO 80215

Contact: Lance Clem
Phone: (303) 239-4442
Fax: (303) 239-4491
jinmann@aol.com

CONNECTICUT

Leonard F. D'Amico
Under Secretary
Office of Policy and
Management
450 Capitol Avenue, MS
#52CPD
P.O. Box 341441
Hartford, CT 06134-1441
Contact: Jack Bates
Phone: (860) 418-6210
Fax: (860) 418-6496

FLORIDA

Rosa M. Morgan, *Chief*
Department of Community
Affairs
2555 Shumard Oak Blvd.
Tallahassee, FL 32399
Contact: Clayton Wilder
Phone: (850) 488-8016
Fax: (850) 487-4414

DELAWARE

James Kane, *Director*
Criminal Justice Council
Carvel State Office Building
820 N. French Street, 4th FL
Wilmington, DE 19801
Contact: Cheryl Stallman
Phone: (302) 577-8695
Fax: (302) 577-3440

GEORGIA

Martha Gilland, *Director*
Criminal Justice
Coordinating Council
503 Oak Place, Suite 540
Atlanta, GA 30349
Contact: John T. Clower
Phone: (404) 559-4949
Fax: (404) 559-4960

DISTRICT OF COLUMBIA

Norman Dong, *Director*
Office of Grants
Management and
Development
717 14th Street, N.W.
Suite 1200
Washington, D.C. 20005
Contact: Tanya Hatton
Phone: (202) 727-6537
Fax: (202) 727-1617

HAWAII

The Honorable Margery S.
Bronster, *Attorney General*
State of Hawaii
425 Queen Street, Room 221
Honolulu, HI 96813
Contact: Lari Koga
Phone: (808) 586-1151
Fax: (808) 586-1373

IDAHO

E.D. Strickfaden, *Acting
Director*
Idaho Department of Law
Enforcement
P.O. Box 700
Meridian, ID 83680-0700
Contact: Roberta Silva
Phone: (208) 884-7040
Fax: (208) 884-7094
rsilva@dle.state.id.us

IOWA

Dale R. Woolery
Acting Coordinator
Governor's Alliance on
Substance Abuse
Lucas State Office Building,
2nd Floor

Des Moines, IA 50319
Contact: Dale R. Woolery
Phone: (515) 281-3788
Fax: (515) 242-6390

ILLINOIS

Candice M. Kane
Acting Executive Director
Illinois Criminal Justice
Information Authority
120 S. Riverside Plaza
Suite 1016
Chicago, IL 60606
Contact: Robert Taylor
Phone: (312) 793-8550
Fax: (312) 793-8422

KANSAS

Barbara Tombs
Executive Director
Kansas Criminal Justice
Coordinating Council

700 S.W. Jackson, Room 501
Topeka, KS 66603
Contact: Ronald McVeigh
Phone: (913) 296-0926
Fax: (913) 296-0927
rmcveigh@wws.net

INDIANA

Catherine O'Connor
Executive Director
Indiana Criminal Justice
Institute
302 W. Washington St., Rm
E-209
Indianapolis, IN 46204
Contact: Doug Fowler
Phone: (317) 232-1230
Fax: (317) 232-4979

KENTUCKY

Kim Allen, *Director*
Justice Cabinet
Bush Building
403 Wapping Street, 2nd
Floor
Frankfort, KY 40601
Contact: Debra McGovern
Phone: (502) 564-7554
Fax: (502) 564-4840

LOUISIANA

Michael Ranatza
Executive Director
Louisiana Commission on
Law Enforcement
1885 Wooddale Blvd., Ste
708
Baton Rouge, LA 70806
Contact: Debbie Maggio
Phone: (504) 925-3513
Fax: (504) 925-1998

MAINE

Michael F. Kelly
Acting Commissioner
Department of Public Safety
State House Station 42
Augusta, ME 04333
Contact: David Giampetruzzi
Phone: (207) 877-8016
Fax: (207) 624-8768

MARYLAND

Michael A. Sarbanes
Executive Director
Governor's Office of Crime
Control and Prevention
300 E. Joppa Road, Suite
1105
Baltimore, MD 21286-3016
Contact: Greg Leyko
Phone: (410) 321-3521
Fax: (410) 321-3116

MASSACHUSETTS

Mike O'Toole
Acting Executive Director
Massachusetts Committee
on
Criminal Justice
100 Cambridge St., RM 2100
Boston, MA 02202
Contact: Jane Zuroff
Phone: (617) 727-6300
Fax: (617) 727-5356

MICHIGAN

Darnell Jackson, *Director*
Office of Drug Control Policy
Michigan National Tower
124 W. Allegan, Suite 1200
Lansing, MI 48913
Contact: Ardith DaFoe
Phone: (517) 373-2952
Fax: (517) 373-2963

MINNESOTA

Mary Ellison
State Administrator
Minnesota Department of
Children, Families and
Learning
Office of Drug Policy and
Violence Prevention
550 Cedar Street, Suite 409
St. Paul, MN 55101
Contact: Jeri Boisvert
Phone: (612) 296-0922
Fax: (612) 297-7313

MISSISSIPPI

Ron Sennett, *Interim Director*
Division of Public Safety
Planning
Department of Public Safety
401 North West Street, 8th Flr
P.O. Box 23039
Jackson, MS 39225-3039
Contact: Joyce Word
Phone: (601) 359-7880
Fax: (601) 359-7832

NEBRASKA

Allen L. Curtis
Executive Director
Nebraska Commission on
Law Enforcement &
Criminal Justice
301 Centennial Mall South,
5th Floor
P.O. Box 94946
Lincoln, Nebraska 68509
Contact: Nancy Steeves
Phone: (402) 471-3416
Fax: (402) 471-2837

MISSOURI

Gary B. Kempker, *Director*
Missouri Department of
Public Safety
Truman State Office Building
Room 870, P.O. Box 749

Jefferson City, MO 65102-
0749

Contact: Pete Fleishman
Phone: (573) 751-4905
Fax: (573) 751-5399

NEVADA

John Drew, *Director*
Department of Motor
Vehicles and Public Safety
555 Wright Way
Carson City, NV 89711-0900
Contact: Sandra Mazy
Phone: (702) 687-5282
Fax: (702) 687-8798

MONTANA

Gene Kiser, *Executive
Director*
Montana Board of Crime
Control
303 North Roberts
Scott Hart Bldg.
Helena, MT 59620
Contact: Cathy Kendall
Phone: (406) 444-3604
Fax: (406) 444-4722

NEW HAMPSHIRE

Mark C. Thompson
Director of Administration
Office of the Attorney
General
33 Capitol Street
Concord, NH 03301
Contact: Gale Dean
Phone: (603) 271-7987
Fax: (603) 271-2110

NEW JERSEY

Paul H. Zoubek, *Director*
Division of Criminal Justice
Department of Law and
Public Safety
25 Market Street
CN 085

Trenton, NJ 08625-0085
Contact: Dennis O'Hara
Phone: (609) 292-5939
Fax: (609) 292-1451

NORTH CAROLINA
Mr. Robin L. Lubitz, *Director*
Governor's Crime
Commission
3824 Barrett Drive, Suite 100
Raleigh, NC 27609
Contact: Craig Turner
Phone: (919) 773-4564
Fax: (919) 571-4745

NEW MEXICO
Darren P. White
Cabinet Secretary
Department of Public Safety
P.O. Box 1628
Santa Fe, New Mexico 87504
Contact: Donna Farrell
Phone: (505) 827-3420
Fax: (505) 827-3398

NORTH DAKOTA
William Broer, Jr., *Director*
Bureau of Criminal
Investigation
Attorney General's Office
P.O. Box 1054
Bismarck, ND 58502
Contact: Tammy Becker
Phone: (701) 328-5500
Fax: (701) 328-5510

NEW YORK
Katherine Lapp,
Commissioner
New York State Division of
Criminal Justice Services
Executive Park Tower
Stuyvesant Plaza
Albany, NY 12203-3764
Contact: Gary Schreivogl

Phone: (518) 457-8462
Fax: (518) 457-1186

OHIO
John Bender, *Director*
Governor's Office of Criminal
Justice Services
400 East Town Street, Ste
120
Columbus, OH 43215
Contact: Suzanne Webb
Phone: (614) 466-7782
Fax: (614) 466-0308

OKLAHOMA
Suzanne McClain Atwood
Executive Coordinator
District Attorneys Training &
Coordination Council
2200 Classen Blvd., Ste 1800
Oklahoma City, OK 73106-
5811
Contact: Lou Jones
Phone: (405) 557-6707
Fax: (405) 524-0581

PUERTO RICO
The Honorable José A.
Fuentes Agostini
Attorney General
Department of Justice
Commonwealth of Puerto
Rico
P.O. Box 9020192
San Juan, Puerto Rico
00902-0192
Contact: Luis M. Gonzalez-
Javier
Phone: (787) 725-0335
Fax: (787) 725-6144

OREGON
Beverlee Venell, *Director*
Oregon Department of State
Police
Criminal Justice Services
Division

400 Public Service Building
Salem, OR 97310
Contact: Beverlee Venell
Phone: (503) 378-3720
Fax: (503) 378-6993

RHODE ISLAND
Joseph E. Smith
Executive Director
Governor's Justice
Commission
One Capitol Hill, 4th Floor
Providence, RI 02908-5803
Contact: David LeDoux
Phone: (401) 277-2620
Fax: (401) 277-1294

PENNSYLVANIA
James Thomas
Executive Director
Pennsylvania Commission
on Crime and Delinquency
P.O. Box 1167, Federal
Square Station
Harrisburg, PA 17108-1167
Contact: Bob Donovan
Phone: (717) 787-8559 ext.
3064
Fax: (717) 783-7713

SOUTH CAROLINA
Burke Fitzpatrick
Administrator
Office of Safety and Grants
Department of Public Safety
5400 Broad River Road
Columbia, SC 29210-4088
Contact: Ginger P. Dukes
Phone: (803) 896-8706
Fax: (803) 896-8714

SOUTH DAKOTA

James D. Hagen

Chief of Staff

**Attorney General's Task
Force on Drugs**

State Capitol Building

500 E. Capitol Avenue

Pierre, SD 57501-5070

Contact: Wanda L. Fergen

Phone: (605) 773-6313

Fax: (605) 773-6471

UTAH

S. Camille Anthony

Executive Director

**Commission on Criminal
and Juvenile Justice**

**State Capitol Building, Rm
101**

Salt Lake City, UT 84114

Contact: Marvin Dodge

Phone: (801) 538-1031

Fax: (801) 538-1024

TENNESSEE

Patricia B. Dishman, Director

**Office of Criminal Justice
Programs**

**Department of Finance and
Administration**

**1400 Andrew Jackson
Building**

500 Deaderick Street

Nashville, TN 37243-1700

Contact: Patricia Dishman

Phone: (615) 741-8277

Fax: (615) 532-2989

VERMONT

**James Walton, Jr.
Commissioner**

**Vermont Department of
Public Safety**

Waterbury State Complex

103 S. Main Street

Waterbury, VT 05676-0850

**Contact: Capt. Donald
Ravenna**

Phone: (802) 244-8781

Fax: (802) 244-1106

TEXAS

Richard Nedelkoff

Executive Director

Criminal Justice Division

Office of the Governor

**P.O. Box 12428, Capitol
Station**

Austin, TX 78711

**Contact: Robert J. Bodisch,
SR.**

Phone: (512) 463-1806

Fax: (512) 475-2440

VIRGINIA

Joseph B. Bendetti, Director

**Department of Criminal
Justice Services**

**805 East Broad Street, 10th
Flr**

Richmond, VA 23219

Contact: Joe Marshall

Phone: (804) 786-1577

Fax: (804) 371-8981

VIRGIN ISLANDS

Ramon S. Davila

**Police Commissioner/Drug
Policy Advisor**

**Virgin Islands Law
Enforcement Planning
Commission**

8172 Sub Base, Suite 3

**St. Thomas, Virgin Islands
00802**

Contact: Helene Smollett

Phone: (809) 774-6400

Fax: (809) 776-3317

WISCONSIN

Jerry Baumbach Director

**Wisconsin Office of Justice
Assistance**

**222 State Street, Second
Floor**

Madison, Wisconsin 53702

Contact: Raymond J. Luick

Phone: (608) 266-7282

Fax: (608) 266-6676

WASHINGTON

Steve Wells

Assistant Director

**Washington State
Department of Community,
Trade & Economic
Development**

906 Columbia Street, S.W.

P.O. Box 48300

Olympia, WA 98504

Contact: Paul Perz

Phone: (360) 586-8411

Fax: (360) 586-0489

WYOMING

Thomas J. Pagel, Director

**Divison of Criminal
Investigation**

316 West 22nd Street

Cheyenne, Wyoming 82002

Contact: Jennifer Wroe

Phone: (307) 777-7181

Fax: (307) 777-7252

WEST VIRGINIA

James M. Albert, Director

**Office of Criminal Justice
& Highway Safety**

Department of Military

Affairs & Public Safety

1204 Kanawha Blvd., East

Charleston, W. VA 25301

Contact: Melissa Crawford

Phone: (304) 558-8814

Fax: (304) 558-0391

AMERICAN SAMOA

La'auli A. Filoiali'i, Director

**Criminal Justice Planning
Agency**

**American Samoa
Government**

**Executive Office Bldg., 3rd
Floor**

**Pago Pago, American
Samoa 96799**

Contact: Craig Keener

Phone: (9) (011) 684-633-5221

Fax: (9) (011) 684-633-7894

**COMMONWEALTH,
NO. MARIANA ISLANDS**

Harry Blanco

Executive Director

**Criminal Justice Planning
Agency**

**Commonwealth of the
Northern Mariana Islands**

Office of the Governor

Saipan, MP 96950

Contact: Harry Blanco

Phone: (9) (011) 670-664-4550

Fax: (9) (011) 670-664-4560

jack.ogumoro@saipan.com

GUAM

Clifford A. Guzman

Acting Director

Bureau of Planning

Governor's Office

P.O. Box 2950

Agana, Guam 96910

Contact: Miki Leon Guerrero

**Phone: (9) (011) 671-472-
4201/4202**

Fax: (9) (011) 671-477-1812

APPENDIX H

Domestic Violence Coalitions

Domestic Violence Coalitions of States and Territories

**National Coalition Against
Domestic Violence**

P.O. Box 18749

Denver, CO 80218

Phone: 303-839-1852

FAX: 303-831-9251

**National Coalition Against
Domestic Violence**

Policy Office

**119 Constitution Avenue,
NE**

Washington, D.C. 20002

Phone: 202-544-7358

FAX: 202-544-7893

**National Network to End
Domestic Violence**

**666 Pennsylvania Avenue,
SE, Suite 303**

Washington, DC 20003

202-543-5566

**Alabama Coalition Against
Domestic Violence**

P.O. Box 4762

Montgomery, AL 36101

Phone: 334-832-4842

FAX: 334-832-4803

**Alaska Network on
Domestic Violence and
Sexual Assault**

130 Seward, rm 209

Juneau, Alaska 99801

(907) 586-3650

Website: www.andvsa.org

**Arizona Coalition Against
Domestic Violence**

**100 West Camelback
Street, Suite 109**

Phoenix, AZ 85013

Phone: 602-279-2900

FAX: 602-279-2980

**Arkansas Coalition
Against Domestic Violence**

#1 Sheriff Lane, Suite C

Little Rock, AR 72114

Phone: 501-812-0571

FAX: 501-812-0578

**California Alliance Against
Domestic Violence**

926 J Street, Suite 1000

Sacramento, CA 95814

Phone: 916-444-7163

FAX: 916-444-7165

**Statewide California
Coalition for Battered
Women**

**3711 Long Beach Blvd.,
#718**

**Long Beach, CA 90807
Telephone: 562/981-1202**

Fax: 981-3202

Toll-free: 888/722-2952

e-mail: sccbw@sccbw.org

**Colorado Domestic
Violence Coalition**

P.O. Box 18902

Denver, CO 80218

Phone: 303-831-9632

FAX: 303-832-7067

**Connecticut Coalition
Against Domestic Violence**
135 Broad Street
Hartford, CT 06105
Phone: 860-524-5890
FAX: 860-249-1408

**D.C. Coalition Against
Domestic Violence**
1532 16th Street, NW
Washington, DC 20036
Phone: 202-745-1211
FAX: 202-745-0888

**Delaware Coalition
Against Domestic Violence**
P.O. Box 847
Wilmington, DE 19899
Phone: 302-658-2958
FAX: 302-658-5049

**Georgia Advocates for
Battered Women and
Children**
250 Georgia Avenue, S.E.,
Suite 308
Atlanta, GA 30312
Phone: 404-524-3847
FAX: 404-524-5959

**Hawaii State Coalition
Against Domestic Violence**
98-939 Moanalua Road
Aiea, HI 96701-5012
Phone: 808-486-5072
FAX: 808-486-5169

**Idaho Coalition Against
Sexual and Domestic
Violence**
815 Park Blvd., Suite 140
Boise, ID 83712
Phone: 208-384-0419

FAX: 208-331-0687

**Illinois Coalition Against
Domestic Violence**
801 S. 11th St.
Springfield, IL 62703
Phone: 217-789-2830
FAX: 217-789-1939

**Indiana Coalition Against
Domestic Violence**
2511 E. 46th Street, Suite
N-3
Indianapolis, IN 46205
TOLL-FREE: 800-332-7385

**Phone: 317-543-3908
FAX: 317-568-4045**

**Iowa Coalition Against
Domestic Violence**
2603 Bell Avenue, Suite
100
Des Moines, IA 50321
TOLL-FREE: 800-942-0333

**Phone: 515-244-8028
FAX: 515-244-7417**

**Kansas Coalition Against
Sexual and Domestic
Violence**
820 S.E. Quincy, Suite 422
Topeka, KS 66612
Phone: 785-232-9784
FAX: 785-232-9937

**Kentucky Domestic
Violence Association**
P.O. Box 356
Frankfort, KY 40602
Phone: 502-875-4132
FAX: 502-875-4268

Louisiana Coalition

Against Domestic Violence
P.O. Box 77308
Baton Rouge, LA
70809-7308
Phone: 504-752-1296
FAX: 504-751-8927

**Maine Coalition for Family
Crisis Services**
128 Main Street
Bangor, ME 04401
Phone: 207-941-1194
FAX: 207-941-2327

**Maryland Network Against
Domestic Violence**
6911 Laurel Bowie Road,
Suite 309
Bowie, MD 20715
TOLL-FREE:
800-MD-HELPS
Phone: 301-352-4574
FAX: 301-809-0422

**Massachusetts Coalition
of Battered Women's
Service**
Groups/Jane Doe Safety
Fund
14 Beacon Street, Suite
507
Boston, MA 02108
Phone: 617-248-0922
FAX: 617-248-0902

**Michigan Coalition Against
Domestic Violence and
Sexual
Assault**
3893 Okemos Road, Ste
B2
Okemos MI 48864
ph: 517-347-7000
fax: 517-347-1377

Minnesota Coalition for Battered Women

450 North Syndicate Street, Suite 122

St. Paul, MN 55104

Phone: 612-646-1109

FAX: 612-646-1527

Missouri Coalition Against Domestic Violence

415 East McCarty

Jefferson City, MO 65101

Phone: 573-634-4161

FAX: 573-636-3728

Mississippi State Coalition Against Domestic Violence

P.O. Box 4703

Jackson, MS 39296-4703

TOLL-FREE: 800-898-3234

Phone: 601-981-9196

FAX: 601-981-2501

Montana Coalition Against Domestic Violence

P.O. Box 633

Helena, MT 59624

Phone: 406-443-7794

FAX: 406-443-7818

Nebraska Domestic Violence and Sexual Assault Coalition

825 M Street, Suite 404

Lincoln, NE 68508-2253

TOLL-FREE: 800-876-6238

Phone: 402-476-6256

Nevada Network Against Domestic Violence

2100 Capurro Way, Suite E

Sparks, NV 89431

TOLL-FREE: 800-230-1955

Phone: 702-358-1171

FAX: 702-358-0546

New Hampshire Coalition Against Domestic and Sexual Violence

P.O. Box 353

Concord, NH 03302-0353

Phone: 603-224-8893

Fax: 603-228-6096

New Jersey Coalition for Battered Women

2620 Whitehorse/Hamilton Square Road

Trenton, NJ 08690

TOLL-FREE: for Battered Lesbians: 800-224-0211 (in NJ only)

Phone: 609-584-8107

FAX: 609-584-9750

New Mexico State Coalition Against Domestic Violence

P.O. Box 25266

Albuquerque, NM 87125

TOLL-FREE: 800-773-3645 (in NM Only)

Phone: 505-246-9240

FAX: 505-246-9434

New York State Coalition Against Domestic Violence

79 Central Avenue

Albany, NY 12206

TOLL-FREE: 800-942-6906

Phone: 518-432-4864

FAX: 518-463-3155

North Carolina Coalition Against Domestic Violence

301 West Main Street,

Suite 350

Durham, NC 27707

Phone: 919-956-9124

FAX: 919-682-1449

North Dakota Council on Abused Women's Services

State Networking Office

418 East Rosser Avenue, Suite 320

Bismarck, ND 58501

TOLL-FREE: 800-472-2911 (In ND Only)

Phone: 701-255-6240

FAX: 701-255-1904

Ohio Domestic Violence Network

4041 North High Street, Suite 400

Columbus, OH 43214-3247

TOLL-FREE: 800-934-9840

Phone: 614-784-0023

FAX: 614-784-0033

Oklahoma Coalition Against Domestic Violence

and Sexual Assault

2525 NW Expressway, Suite 208

Oklahoma City, OK 73112

phone 405-848-1815

fax 405-848-3469

toll free 1-800-522-7233

Oregon Coalition Against Domestic and Sexual Violence

659 Cottage St NE

Salem, OR 97301

503-365-9644

503-566-7870 fax

ocadsv@teleport.com
www.ocadsv.com

FAX: 803-750-1246

Phone: 802-223-1302
FAX: 802-223-6943

**Pennsylvania Coalition
Against Domestic
Violence/National**

**Resource Center on
Domestic Violence**

**6400 Flank Drive, Suite
1300**

Harrisburg, PA 17112-2778

TOLL-FREE: 800-932-4632

Phone: 717-545-6400

FAX: 717-671-8149

(Puerto Rico)

**Coordinadora Paz para la
Mujer, Inc**

**Proyecto Coalicion Contra
la Violencia Domestica**

P.O. Box 1007 RMS 108

**San Juan, Puerto Rico
00919**

Telephone: (787) 281-7579

Tel./Fax: (787) 767-6843

**Correo electronico:
pazparalamujer@yunque.net**

**Rhode Island Coalition
Against Domestic Violence**

422 Post Road, Suite 104

Warwick, RI 02888

TOLL-FREE: 800-494-8100

Phone: 401-467-9940

FAX: 401-467-9943

**South Carolina Coalition
Against Domestic Violence
& Sexual Assault**

P.O. Box 7776

Columbia, SC 29202-7776

TOLL-FREE: 800-260-9293

Phone: 803-750-1222

**South Dakota Coalition
Against Domestic Violence
and Sexual Assault**

P.O. Box 141

Pierre, SD 57501

TOLL-FREE: 800-572-9196

Phone: 605-945-0869

FAX: 605-945-0870

**Tennessee Task Force
Against Domestic Violence**

P.O. Box 120972

Nashville, TN 37212

TOLL-FREE: 800-356-6767

Phone: 615-386-9406

FAX: 615-383-2967

**Texas Council on Family
Violence**

**8701 North Mopac
Expressway, Suite 450**

Austin, TX 78759

Phone: 512-794-1133

FAX: 512-794-1199

**Utah Domestic Violence
Advisory Council**

120 North 200 West, #319

Salt Lake City, UT 84103

**TOLL-FREE in Utah:
800-897-LINK**

Phone: 801-538-4635

FAX: 801-538-4016

**Vermont Network Against
Domestic Violence and
Sexual**

Assault

P.O. Box 405

Montpelier, VT 05601

**Virginians Against
Domestic Violence**

**2850 Sandy Bay Road,
Suite 101**

Williamsburg, VA 23185

**TOLL-FREE:
800-838-VADV**

Phone: 757-221-0990

FAX: 757-229-1553

**Washington State
Coalition Against Domestic
Violence**

8645 Martin Way NE

Suite 103

Lacey, WA 98516

360/407-0756

360/407-0761 FAX

360/407-0760 TTY

**West Virginia Coalition
Against Domestic Violence**

P.O. Box 85

181B Main Street

Sutton, WV 26601-0085

Phone: 304-965-3552

FAX: 304-765-5071

Website: www.wcadv.org

**Wisconsin Coalition
Against Domestic Violence**

**1400 East Washington
Avenue, Suite 232**

Madison, WI 53703-3041

Phone: 608-255-0539

FAX: 608-255-3560

**Wyoming Coalition
Against Domestic Violence
and Sexual**

Assault

P.O. Box 236

Laramie, WY 82073

Phone: 307-755-5481

FAX: 307-755-5482

